



Rindge Emergency Management

30 Payson Hill Road
Rindge, NH 03461
Tel. (603) 899-5181 ~ Fax (603) 899-2101
www.town.rindge.nh.us

18-March, 2020

TOWN OF RINDGE OPERATIONS PLAN FOR COVID-19

On March 13, 2020 Governor Sununu issued a state of emergency for the State of New Hampshire due to COVID-19. The Governor also directed all schools to close and work toward a virtual environment at least until April 6, 2020. On March 16 the Governor issued an Executive order that Food and beverage sales are restricted to carry-out, delivery, curbside pick-up, and drive through only. No onsite consumption is permitted. The order also limits gatherings of 50 people or more for social, spiritual and recreational activities, including but not limited to, community, civic, public, leisure, faith based, or sporting events; parades; concerts; festivals; conventions; fundraisers; and similar activities.

Officials for the Town of Rindge met 17-March, 2020 to discuss our position moving forward through this crisis. The following measures have been put in place to restrict access to facilities and limit potential exposure of our residents and town staff.

The Rindge Emergency Management Team has activated the Rindge Emergency Operations Center (REOC) during daytime hours (8 AM – 5 PM Monday through Saturday). We will be in monitoring level at this point. We will be updating the Town Administrator and Board of Selectmen with information to be passed on to the public via website, Facebook, or postings. We encourage you to call 2-1-1 for any questions or concerns you may have in relation to COVID-19. Please do not come to the fire station, unless you call to make arrangements first.

Town Department Operations:

Library: The Library is closed to the public effective 18-March, 2020 through 6-April, 2020. The building will be staffed during regular hours as long as staff is available. We will be offering curbside services and provide access to virtual services. Services can be requested via email (donna@ingallslibrary.com) or (info@ingallslibrary.com) or by phone (603-899-3303). A catalog is available through the library web-site at <https://www.ingallslibrary.com>. The website and Facebook will be updated regularly. The library will be closed on Saturday's.

Recreation: The Recreation Center will be closed to the public until 6-April, 2020. All programs are cancelled until then.

DPW: The Department of Public Works will be closed to the public until 6-April, 2020. Please call the department if you need their services. (603-899-2105)



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Transfer Station: Transfer Station will remain open as normal; however, Checks written to the Town of Rindge will be accepted in lieu of punch cards for large items that require a punch card (fee for disposal). Check must be written for the actual amount of the specific item.

Police Department: The Police Department will be closed for public access. If services are needed for emergencies, call 911, if business related, please call 603-899-5009. If you need to see an officer, please use the doorbell and/or intercom at the front door. An officer will then make whatever arrangements are necessary. All VIN checks and Fingerprints for background checks are suspended until at least 6-April, 2020.

Fire Department: The Fire Department will be closed to the public until at least 6-April, 2020. Burn Permits may be obtained on-line at <https://nhdfweb.sovsportsnet.net/>. Seasonal Burn Permits will be issued after 6-April, 2020 if the situation allows. If services are needed for emergencies, call 911, if business related, please call 603-899-3324. Please do not come to the fire station.

Town Office: The Town Office is closed effective 17-March, 2020. All town business must be done online, over the phone or via email.

Town Clerk: Please visit <https://www.rindgenh.org> to renew your vehicle(s) online. The EB2Gov convenience fee has been waived, but the credit card fee is still in place. You may also use the drop box in the lower level door by providing a check and your renewal notice(s). If you do not have your letter, please provide the plate number(s) to what you would like to register. You may also mail your registration in; please provide a SASE. Any Vital Record (birth, marriage, or death certificates), or Dog License(s) can be done online. For a Vital Record request, please be sure to email a copy of your Driver's License to: deputytownclerk@town.rindge.nh.us, townclerk@town.rindge.nh.us, or lknight@town.rindge.nh.us. New vehicle plates or transfers will be done by appointment only. Call the office (603-899-5181 x107). Please leave a message as the office will not be staffed at all times.

Tax Collector: Please leave a message and return phone number on the office phone (603-899-5281 x108) for any requests. Questions about unpaid bills will be answered via phone. Tax bills may be paid via USPS mail with a SASE if receipt is requested. Bills may be paid in the same process by using the drop box at the lower parking lot door. Appointments will be available for those who need to pay tax bills with cash. The office will not be staffed at all times.



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Building Department: The Building Department will be closed to the public due to extenuating circumstances surrounding COVID-19. If you need to submit a building permit application, please submit the application via email (preferred) to buildingdept@town.rindge.nh.us. Permit applications can also be submitted in a sealed envelope, ATTN: Building Department, and placed in the mail slot in the town office door located in the lower parking lot. Applications will be reviewed and we will call you with permit fees. Fees must be paid by check only. If you need further assistance, you may call and leave a message on the building department phone (603-899-5181 x109) or the fire station phone (603-899-3324). Please do not come to the fire station for building department business. Inspections will be performed on “open air” projects only. Any inspections in existing, occupied businesses or residences are suspended through 6-April, 2020.