INGALLS MEMORIAL LIBRARY
TRUSTEE MEETING
Minutes

Tuesday, December 27, 2016 at 4:30 PM

Members present: Karla MacLeod, Flo Marsh, Dick Isakson, Roberta Gordenstein and Director Donna Straitiff
Alternates: Lisa Wiley, Gillian L’Eplattenier
Excused: Bob Carney

Acceptance of Donations- Roberta, Flo

Ingalls 1894 Association- Roberta reported that the certificate of designation as NH State Historical Building was completed and the certificate is awaiting framing. A letter was sent to the community asking for donations toward the 1894 building fund and brought a small return. They are requesting more support from the trustees. A plaque can be requisitioned with available funds, pending trustees and Board of Selectmen agreement.

Non-Public Session- Dick moved, Roberta seconded All approved. Flo moved to seal minutes. Roberta second. all approved.

REPORTS:
Secretary’s Report—Lisa Wiley
Roberta motioned to accept, Dick seconded. All approved.

Town Bookkeeper’s Report
Dick motioned to accept pending audit. Roberta seconded. All approved.

Treasurer’s Report—Flo Marsh
Dick moved to accept pending audit. Roberta seconded

Director’s Report—Donna Straitiff

Much appreciation for the new statistical report comparing year’s circulation.
Dick motioned to accept report. Roberta seconded. All approved.

Friend’s Report—nothing new

OLD BUSINESS:


Matt is in progress.

3. Painting—Student artwork--Karl Pruter
Painting is being stretched and fitted to frame.

4. 2017 Budget- Karla and Flo presented the budget and have not heard news from the Town yet.
NEW BUSINESS:

1. New Format for Library Bookkeeper’s Report- Kathy created a new format to help clarify numbers.

2. Boy Scout Sleepover- Five adults and 4-6 older scouts. Looking into a liability certificate or insurance rider.

2. Floor Buffer- Tabled to next meeting.

3. New Vacuum Cleaner- There is money available for purchase. Roberta motioned to purchase electrolux for $500. Karla seconded. all approved.

4. Transfer Station- No need to get sticker to drop books, town employees are taking care of it.

5. Artist’s Displays Policy- Tabled to next meeting.

Next Meeting Date—Tuesday, January 24, 2017, 4:30

Roberta moved to adjourn 6:15, Dick seconded.

Submitted By LBW