



**BOARD OF SELECTMEN
MEETING MINUTES
December 29, 2022**

Present: Bob Hamilton, Chairman, Karl Pruter, Selectman, Lori Rautiola, Town Administrator, Laurie May, Finance Director

Highway Director Mike Cloutier and residents Tom Coneys and Sharon Rasku were also present.

Bob opened the meeting at 11:00 a.m. at the Town Office with the Pledge of Allegiance.

2022 Encumbrances: Laurie May stated a line item transfer was needed in the amount of \$11,000 to transfer funds from the Highways & Streets to the Sanitation line. The sum of \$8,000 was needed to be encumbered for the Fire Fighter Medical Evaluations line. Fire Chief Donovan reported to the Town Administrator he would need to encumber the funds due to the evaluations being pushed back into January. Lori noted these are mandated evaluations by the State so they should be considered in the default budget.

There was a discussion on the Cemetery Warrant Article and the need to encumber \$12,000 for Warrant Article 6. Laurie May noted the funds have already been dispersed to the Trustees of the Trust Funds and no need to encumber them.

There was a discussion on removing the dump truck from the warrant article in 2023. Bob recalled a previous discussion on purchasing the truck using ARPA funds since it is considered an emergency responder vehicle. The discussion continued on available funds for the truck. Karl stated he would like to move forward with purchasing the truck. Bob considered Highway Director, Mike Cloutier's recommendation to purchase the 2022 International CV515, from Reed Truck Services, Inc. adding he would like to allow Mike to purchase the truck as quoted in the amount of \$170,905.00. Karl made a motion to purchase the truck as stated above using ARPA Funds. Bob seconded the motion and it passed 2-0. Bob mentioned the truck will come fully loaded and there is a trade-in allowance on the old truck. Karl made a motion to allow Lori Rautiola to sign on behalf of the Board. Bob seconded the motion and it passed 2-0.

Laurie May noted the budget is 97% expended to date. There was a discussion on carrying over the \$25,000 for the Emergency Management sign (grant funded) and the remaining ARPA funds in the amount of \$614,200, the remaining County funds of \$87,229 and the Highway Block Grant in the amount of \$150,314. The total remaining balance will be carried forward.

There was a brief discussion on ARPA funds. Tom Coneys noted the money appears "free" now but the Town still should plan ahead for future purchases, especially on big-ticket items such as

the highway truck, septic systems, etc. Bob agreed, adding the taxpayers need to get used to putting money into the capital reserve for these items by a warrant article, however, the available ARPA funds should be expended while they are available. The discussion continued on what items should be put on the warrant to raise and appropriate funds for future purchases.

At 12:10 Karl made a motion to enter into non-public session pursuant to RSA 91-A:3, II(b). Bob seconded the motion and the motion passed 2-0.

The meeting reconvened at 12:30. Bob made a motion to seal the nonpublic session as it could adversely affect the outcome. Karl seconded the motion and it passed 2-0.

The Meeting adjourned at 12:31 p.m.

Respectfully submitted,

Lori Rautiola
Town Administrator