



**BOARD OF SELECTMEN
MEETING MINUTES
March 30, 2022**

Present: Bob Hamilton, Chair, Marybeth Quill, Vice Chair, and Karl Pruter, Selectmen; Sara Gravell, Town Administrator; Laurie May, Finance Director, Amanda Urmann, Secretary; and members of the public.

Public session opened at 5:35 pm. Bob motioned to enter non-public session pursuant to RSA 91-A:3, II (b)(c). Hiring and reputation. Second by Marybeth, motion passed 3-0.

Public session re-opened at 6:17 pm.

There was 4 non-public sessions and Bob said it had been decided that the minutes would be sealed for Sessions 1, 3, and 4. Session 1 was under hiring and it may affect the possible outcome of the decision. Sessions 3 and 4 are sealed for Reputation. Bob motioned this, Marybeth seconded. 3-0-0

Pledge of Allegiance.

Selectmen announcements:

Karl thanks Emma's for providing dinner for the fire department meeting the previous night.

Bob mentions that the POOR Meat Raffle will be held at the Jaffrey VFW this coming Saturday. It is sponsored but the Recreation Department and the Rindge Crime Watch. Doors open at 1:30pm, raffle starts at 2pm.

Bob also mentions, pending approval, that the Rindge Farmer's and Crafter's Market will be open from May 12 to October 16 from 3pm-6pm.

Citizens' forum:

Holly Koski asked what KRT was doing and why are they coming around again, since they just did their re-evaluation last year. She wasn't sure if it was for those who have gone through for the abatements, new builds, or those who have gotten permits, etc.

Sara has gotten 3 different responses in regards to this, two being from KRT itself saying that no one was in the area, but that the PD page said that they were in the area. Chief Maylnowski said that they checked in with the department and provided their ID's and work orders, agreement, with the town etc. and that they would be in town for the next several weeks randomly. To answer Holly's question, KRT is around to finish up their final evaluations that were missed when they came out last year.

Richard Mellor of the Conservation Commission brought up Goddard Road on the shoreline violation with Jameson Van Dyke and that DES has finally approved his replanting plan, however it is in violation in the state and the town wetlands ordinance. The plan that he submitted to DES was not adequate to satisfy the conservation commission, which in this situation has sub-jurisdiction over reviewing. Mr. Mellor would like to see this be done by this spring. He sent an email to Van Dyke and he indicated that he would be back in contact with his engineer that is providing this plan. The way that it was presented to the DES was a lot of dogwood and blueberries and that is not what was cut originally, so the Conservation Commission requested that they revise their plan to have more native species and the number would be similar to the DES has and the DES has agreed that would be an agreeable amendment. No plan has been received as of yet but the hope is that there will be one coming soon so that this case can be closed. Bob mentioned that this is not actually Jameson Van Dyke's property and that he is the point of contact for this property and the contractor of record.

Richard Mellor also mentioned the excavation going on on Route 202 across from Walmart. The Code Enforcement Officer has gone up there and talked to the person on the machine, Ezra Ketola, who said he was clearing the land for his brother and he asked which brother and he said he did not know. The concern is that this is in violation because of wetlands and that there is no erosion control measures. In 2004 there was a permit, which has now expired and transferred ownership, so there is no permits in place and have not gone through the Planning Board for a site plan review. There needs to be more control on this case and the Code Enforcer needs to be more authoritative with this case since there are so many violations in place. Bob mentioned that in addition to the permit being expired and the ownership changing, etc., there is also a zoning ordinance that says you cannot proceed with excavation on the property without running it by the Planning Board. Bob recommends that Chris, the Code Enforcement Officer, needs to be advised of the specific ordinance in violation of this specific zoning ordinance and that the best thing in this situation is to send a registered mail to the owner of the property, to send regular mail to the owner of the property and to lastly hand a copy to the person on the job site to ensure that Chris can witness he is handing over the letter to at least someone operating the equipment. David Druin brought up the mobile home that is still on Sunridge Rd that has been there since late 2020 and was said to not be needed in May 2021 after a camping permit was obtained.

Consent Agenda:

1. Approval of:

- Minutes 2/16/2022, 3/16/2022, 3/16/2022 Pubic and Non Public Sessions
- Payroll 3/17/2022, 3/24/2022, 3/31/2022
- Accounts payable 3/17/2022, 3/24/2022
- Farmer's and Crafter's Market 2022 Season in West Rindge Common
- Intent to Cut – Map 2, Lot 46, 54
- Appointment of Officials
Conservation Commission: David Druin (3 years, Regular member), Philip Simeone (3 years, Regular member)

Karl motioned to add and accept Accounts Payable from 3/31/2022 to consent agenda. Marybeth seconded. 3-0-0

Karl motioned to approve the consent agenda. Bob seconded. 3-0-0

2. Old Business

a) BS&A Software packets under ARPA \$14,190

Laurie May notes that the \$14,190 is the price without the travel expenses. Marybeth asked what the annual cost was and Laurie said it about was \$1,500. Karl asked if there was training available for department heads and Laurie said yes there was.

Karl motioned to accept this BS&A Software Packets for HR and Miscellaneous Receivables under the ARPA Grant for \$14,190. Marybeth seconded. 3-0-0

Bob motioned to authorize Sara Gravell to sign the contract on behalf of the town. Karl seconded. 3-0-0

b) Rindge Mail Service

Bob said that there has been complaints of the mail service in town and mentions that the town doesn't run the mail service, the federal government does. He compiled and gave out 4 phone numbers to fix this issue: Congressman Kuster, Senator Shaheen, Senator Hassan, and President Joe Biden. Bob talked to all offices mentioned, except for the Whitehouse because the office was closed. Senator Shaheen's office called back and sent him a form to fill out and recommended to anyone else to fill it out and send it. Senator Hassan's office also sent a form and Bob recommended to do the same for this as well. Congressman Kuster and the Whitehouse have not responded to this inquiry.

Debbie Qualey asked if Bob thinks the problem is just in the Rindge office, since he mentioned that he goes to Jaffrey for mailing now. Bob asked Sara, who is a Jaffrey resident, when she received her school board voters' guide and she said it was prior to voting, whereas Bob got his from Rindge 11 days after voting day.

The Rindge Voters' Guides were dropped off 2 Monday's prior to the election and Holly Koski was told that they didn't realize they needed to be sent out. She also asked why she hadn't gotten one in her PO Box and the post office claimed they weren't paid to put them in PO Boxes and that they weren't given enough to put them in them. Similar happened to the school guides. Holly mentions that the postal office received the Voters' Guides and they knew they were there, but they didn't process them.

Roni Hamilton mentioned that people have called the federal government and all they say to you is "would you like a job?" They know about the issue going on in Rindge but that is what they say when they're called.

c) Wellington Rd bridge state payment \$389K. Need to move funds out of that fund to general fund and a warrant article to dissolve the bridge fund.

We have received a payment for \$389,000 and this needs to be signed for. After this, the funds need to be moved from the Wellington Road Bridge Replacement Project Fund back into the General Fund. A warrant article needs to be made for this.

d) Discuss other funds/trusts available

A review on funds needs to be done to find funds that still have money in them that are no longer necessary so that they can be put into the general fund.

3. New Business

- a) Con/Comm acceptance of unanticipated revenue per RSA 31:95(b). Public hearing 4/13/2022 at 6:15pm

The Conservation Commission will be having a public hearing on 4/13/2022 at 6:15pm for the acceptance of unanticipated gifts, grants or revenues per RSA 31:95(b).

- b) "Blue Bags" application for the Women's Club Earth Day project

There is confusion on if there will be a requirement on mask wearing or not.

Debbie Qualey said that this article was written back when things were more intense in regards with COVID, so now that it's a little outdated, it's recommended to wear a mask if you want/need to and if you do not want/need to, you do not need to wear one.

Bob motioned to authorize Karl to sign on behalf of the Board of 2022 New Hampshire Beautiful Litter Bug Free Blue Bag Program Town of Registration Form. Marybeth seconded. 3-0-0

Debbie mentions they will be giving out 4 \$50 gift cards this year, for 2 adults and 2 children.

4. Informational Items/Communications/Updates

Bob mentioned that 2 building permit fee waivers have been signed for electrical work at RMS.

Bob mentions that the Town anticipates to hire a Police Officer who has a lengthy background with experience. Because of the experience, Chief Maylnowski would like to bump this anticipated to be hired officer to a step up to a Step 2 rating. Along with this, she would also like to bump all of the other officers up one step which will raise the budget less than \$7,000, but will still keep the wages under budget by approximately \$100,000.

Members of the public in attendance of this meeting stated that they are in agreement that this should be done/allowed.

Anticipated hired officer has a pending degree for criminal justice, has had ride along experience, internships, military experience with firearms qualifications and the public. Officer will need to attend police academy.

Karl motioned to allow Chief Maylnowski to provide the step up for their qualifications. Marybeth seconded. 3-0-0

Karl motioned to authorize to sign off Map 8, Lot 11, Old New Ipswich Road Intent to Excavate. Marybeth seconded. 3-0-0

Any other official business to come before the board. None

Bob motioned to go into non-public session in pursuant of RSA 91-A:3, II (a) Hiring. Karl seconded. 3-0-0

Bob motioned to seal the minutes of session #5 as it may adversely affect the outcome. Seconded by Marybeth and passed 3-0 by rollcall vote.

Meeting adjourned at 8:30 PM.

Respectfully submitted,

Amanda Urmann

Executive Secretary