



**BOARD OF SELECTMEN
MEETING MINUTES
August 4, 2021**

Present: Karl Pruter, Chair, Bob Hamilton and Marybeth Quill, Selectmen, Sara Gravell, Town Administrator, Lori Rautiola, Secretary, Members of the Community.

At 5:11 p.m. Bob made a motion to enter into nonpublic session under RSA 91-A: 3, II (c). Marybeth seconded the motion and it passed 3-0 by roll call vote. At 6:00 Bob made a motion to enter back into public session. Marybeth seconded the motion and it passed 3-0 by roll call vote.

The meeting reconvened at 6:15pm. The Chair called the meeting to order with the pledge of allegiance.

Selectmen's Announcements: Bob noted the Vietnam Memorial Wall will be escorted into town on August 12th and will be displayed at the Cathedral of Pines from August 13-15th. The Wellington Bridge project is on schedule. Bob noted the power could be down for a day while electrical lines are installed and residents will be directly notified by Eversource if they will be without power for a short time.

Citizen's Forum: Debbie Qualey submitted a special events permit for the Rindge Woman's Club. Judy Unger Clark once again expressed her concerns with the Planning Board and Director, Kirk Stenersen and his business. She urged the Board to consider the growing population and the need for planning for such growth. She recommended live streaming meetings and mentioned she had passed on information to Sara regarding this. Karl mentioned Sara has done some research and the cost was estimated to be \$4,500. Karl agreed with the need for live streaming, however, the funds are not available in this year's budget.

Al Lefebvre stated the Planning Board is not a "Planning Board" because there is no planning happening, adding the Board needs to plan ahead for the needs of growth in town. Bob responded the Board is aware of the growth but it is the Planning Board that approves the developments. There was discussion on the Planning Board director position and the job description. Roni Hamilton stated Kirk Stenersen has been the best Director this town has ever had and he is highly knowledgeable with the regulations for both town and state RSAs pertaining to Planning and he does it all at a low cost to the taxpayers. Judy did not approve of the applications not being reviewed by a planning director due to the projects being his own clients.

Consent Agenda – Approval of:

- Minutes for 7/7/2021, 7/21/2021
- Payroll and accounts payable for 7/29/2021, 8/5/2021
- Appointment of Tax Collector, Andrea LaVache
- Appointment of Deputy Tax Collector, Jessica Olson
- Special Events Permits: FPU-Orientation, FPU-Move-in Day, Shin Splints for Bryce, Le Tour De Common 5K.
- Intent to Cut- Map 11-1-8, 11-1-6, 11-1-5 Woodbound Rd.

Bob made a motion to approve the consent agenda. Marybeth seconded the motion and it passed 3-0. Bob Thanked Carol Donovan for her service for the past 28 years. Bob noted it will work out well with Jessica Olson having a background in both the Town Clerk and Tax Collector's Offices.

Old Business:

Fire Rescue Leasing: Sara recommended the three year term. Karl agreed as the voters' have already approved the first two years of a five year lease. Karl made a motion to approve the three year Fire Rescue Lease payment with \$49,001.09 as the first payment and allow Sara to sign. Marybeth seconded the motion and it passed 3-0.

Generator Maintenance: The cost for annual maintenance on the three diesel generators is \$835 each and \$400 for the (1) propane generator. The maintenance would be done in October. Bob made a motion to allow for \$2,905 from the building maintenance capital reserve fund to pay for the maintenance. Marybeth seconded the motion and it passed 3-0.

New Business:

Police Department: Chief Anair explained the laptops for the cruisers are in hand and the next part of technology needed to tie the lap tops together is the switch. This will allow for a stand-alone station at the department to be able to connect the laptops in the cruisers and communicate with the Department and the State. The quote from Cadnet for the switch is \$1,299. Bob made a motion to approve the IT purchase for \$1,299 from unanticipated funds due to Covid. Dan noted that this is the last step of a several year modernization that will free officers of duplicative paperwork. Marybeth seconded the motion and it passed 3-0.

Chief Anair informed the Board the Department can no longer use the front door to the Station because the building has shifted and the threshold of the door has sunk. Chief Anair had two contractors look at the damages and both said evidence is showing stress factors above the door which could indicate there is no header. He received a quote for \$2,175 to fix the threshold; however, it could cost upwards of \$5,000, depending what is found when the door comes out. There was a brief discussion on where the funds would come from to rectify the problem. Bob made a motion to expend up to \$2,175 from the building maintenance fund, pending verification on the balance in the account. Karl seconded the motion and it passed 3-0.

Grandfather Clock Donations: Karla Mcleod presented a donation from the Thomas Family of a grandfather clock that has been passed down from generations in Family since the 1700's. The family would like to donate the clock to the Town. If the Town agrees to the stipulations the clock would be kept either at the Historical Building, or the Meetinghouse. Karla did not recommend the Meetinghouse. The stipulations would require the Town not to do anything with the clock for over thirty years, the clock be installed by the Delaney Clock Makers in Townsend, and it has to be in one of those buildings. The Library was suggested as another possible place. The clock would also need insurance and maintenance. The historical Society would take care of these costs within their budget. Bob suggested Karla ask the Thomas Family if the clock could be placed at the Library. Karla will reach out.

Oil and Propane Bids: Mike Cloutier received a verbal bid from Reds for \$2.29 for oil. He also wanted to go with Allen & Mathewson for propane since the town has a \$1,000 credit. Bob made a motion to allow DPW Director, Mike Cloutier to move forward with the quote from Reds of Jaffrey. Marybeth seconded the motion and it passed 3-0.

Informational Items, Communications & Updates: Al mentioned Conservation Commission will have their annual walk/paddle at Converse Meadow on August 22 at 1:30.

The meeting adjourned at 7:20 p.m.

The meeting reconvened at 7:35 p.m. Bob made a motion to enter back into nonpublic under RSA 91-A: 3, II (a), Karl seconded the motion and it passed 3-0 by roll call vote.

At 8:06 p.m. Bob made a motion to enter back into public session. Marybeth seconded the motion and it passed 3-0 by roll call vote. Bob made a motion to seal two nonpublic sessions under RSA 91-A: 3, II (a) and (c). Karl seconded the motion and it passed 3-0 by roll call vote.

Bob made a motion to waive Building Permit fees for electrical work at the School parking lot, Karl seconded the motion and it passed 3-0 by roll call vote.

At 8:08 p.m. the meeting adjourned.

Respectfully submitted,

Lori Rautiola
Executive Secretary