



**BOARD OF SELECTMEN  
MEETING MINUTES  
September 28, 2022**

**Present:** Bob Hamilton, Chairman, Marybeth Quill, Vice Chair, and Karl Pruter, Selectman, Lori Rautiola, Town Administrator, Rick Donovan, Fire Chief, Laurie May, Finance Director, Amanda Urmann, Executive Secretary

Bob opened the meeting at the Town Office with the Pledge of Allegiance at 6:00 pm.

**Selectmen Announcements:**

Karl mentioned the Fire Fighters Breakfast will be held on October 9<sup>th</sup> at the Fire Station from 7 am to 11 am. Bob announced that the Recreation Department will be holding a Trunk or Treat on October 21<sup>st</sup> from 5 pm to 8 pm and Franklin Pierce will be hosting a Trick or Treat Walk at the University. This will be on October 25<sup>th</sup>. It was noted the General Election will be held on November 8<sup>th</sup>.

**Citizen's Forum:**

Roni Hamilton mentioned the POOR Meat Raffle will be held on Saturday at 1:30 pm. The raffle is sponsored by the Rindge Women's Club.

**Consent Agenda:**

Approval of:

- Minutes 9/14/2022
- Payroll 9/22/2022, 9/29/2022
- Accounts payable 9/22/2022, 9/29/2022
- CIP Appointment of Casey Burrage
- Special Events Permit – FPU Trick or Treat Walk

Bob noted the minutes on the agenda should be 9/14/2022 and not 9/28/2022.

Karl made a motion to accept the consent agenda as amended, with the exception to appoint Casey Burrage as an Alternate member of the CIP committee, and to remove of the special events permit. Marybeth seconded the motion and it passed 3-0.

**Old Business:**

**a) ARPA Funds**

Bob mentioned there are multiple items listed on the CIP Committee's budgetary proposal of recommendations that can be utilized under ARPA funding.

Fire Chief Rick Donovan gave an update on the ARPA funding and application status. All funding for the PA grants is due on Friday by 5 pm. He mentioned the test pits for the septic system at the Town Office would be dug tomorrow. The renovations for the Tax Collector/Town Clerk's Office will be put out to bid. Quotes for carpets are as follows: Town Office \$22,811, Police Station \$6,725, Recreation Department \$4,662 and Library \$3,896 (main areas), \$1,665 (stairs), and \$970 (two landings). There was a brief discussion to replace the Fire Department's oil furnace as it is very outdated and propane is more efficient. Chief Donovan also recommended mini-splits for the town office building as they produce cleaner air and would make the building more secure by not using window air conditioners. Tasers for the Police Department were also mentioned.

**b) Fairpoint v. Town of Rindge Case**

Bob gave a brief update on the formerly Fairpoint Communications (now Consolidated Communications) Northern New England v. The Town of Rindge case. He stated the Town was offered a settlement in 2019 and the Board must act on this offer to avoid further litigation. Bob suggested the Town Administrator work with Attorney Kinyon to resolve the matter. Karl made a motion to have Lori Rautiola act on the Board's behalf and arrange a final settlement agreement. Marybeth seconded the motion and it passed 3-0.

**1. New Business**

**a) Primex Holiday Checks (RSA 31:95b)**

It was noted the Town received a check from Primex for the rebates on the bill in the amount of \$7,776.44. Karl made a motion to accept the unanticipated funds in the amount of \$7,776.44 pursuant to RSA 31:95. Marybeth seconded the motion and it passed 3-0.

**b) Budget Schedule**

The budget schedule was presented in draft form. It was noted that the Board may add a December 30<sup>th</sup> meeting if needed. Marybeth made a motion to accept the budget schedule as presented. Karl seconded the motion and it passed 3-0.

**c) Septic Design for Town Office Building**

DPW Director Mike Cloutier submitted three quotes to the Board for the Septic Design for the Town Office Building. Higher Design was the lowest bid of the three and was the Director's recommendation to the Board. Karl made a motion to accept the bid from Higher Design and to authorize Lori Rautiola to sign on behalf of the Board. Marybeth seconded the motion and it passed 3-0.

**2. Informational Items/Communications/Updates**

Special Events Permit – FPU Trick or Treat Walk: Bob mentioned the University estimated there will be 250 to 350 people. No detail officer would be needed. Marybeth made a motion to approve the special events permit. Karl seconded the motion and it passed 3-0.

**Other official business before the board:**

Karl noted the CIP Committee met recently and is seeking members. He added if anyone is interested in joining the Committee they should contact the Selectmen's Office.

Bob gave an update on the Town Gown Committee. He mentioned things are going smooth with some minor issues, such as kids pulling alarms and covering smoke detectors at the dorms. The staff at FPU has been diligent in working with them to remedy the problem.

Bob also mentioned FPU is testing for COVID and positive results are low; however, there has been significant cases of strep throat.

Bob added booster shots and monkey pox vaccines are being made available to staff and students, but are not mandatory.

Meeting adjourned at 6:54 pm.

Respectfully submitted,

Amanda Urmann  
Executive Secretary