



**Board of Selectmen Meeting
Town Office
Thursday, 12/31/2019
10:00 AM**

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Town Administrator Sara Gravell,

The Chair called the meeting to order at 10:00 AM

The Board discussed items to consider for encumbering funds from 2019 to pay for the following items: a security system for the Fire department, a new defibrillator for the Fire Department, the heat pump for the horse shed at the Meeting House, software for the Town Clerk for dog licensing and point of sale purchasing (Clerkworks) and also the possibility of installing a 'mini-split' for the meeting room at the Town Office.

Rick Donovan called to explain the differences in the defibrillator proposals. Deb Douglas joined to meeting to provide the Board with more information. The sales representative from Stryker was contacted to verify information.

Roberta motioned to encumber Article #15 form the 2019 Town Warrant. Second by Karl Passed 3-0

Roberta motioned to encumber \$26,336.80 for the defibrillator from Stryker, order #10089849 and authority for the Town Administrator to sign the contract. Second by Karl. Passed 3-0

Roberta motioned to encumber \$7,980 for a security system from Arcomm, order #608124 for the Fire Department. Second by Karl Passed 3-0

Roberta motioned to encumber \$12,053 for 2 mini-splits for the horse shed at the Meeting House and the Meeting Room at the Town Office from Revision Energy, order ID 362067 and to have the Town Administrator sign the contract. Second by Karl Passed 3-0

Roberta motioned to carry forward unanticipated revenue from the LCHIP and Moose Plate grant for \$27,500 for the Ingalls Library, \$9,999 from the Ward Trust for the Meeting House and the Municipal Aid for \$64,000. Second by Karel Passed 3-0

After discussing the \$11,600 that was coded to the Buildings Contract line instead of the ETF for the Library, the Board decided that it should remain in that line.

Roberta motioned to encumber \$2,100 for the Clerkworks software for the Town Clerk and to authorize the Town administrator to sign the contract. Karl second Passed 3-0

Roberta motioned to transfer \$8,000 from General Government to Health and Welfare. Second by Karl Passed 3-0.

The Board discussed the budget and the Assessor position since Dave will be leaving. Also discussed items that Sara will have to deal with. The Board would like to reduce the proposed budget and discussed several areas in general terms. This will be addressed at the next meeting with the BAC on January 8.

Roberta motioned to encumber \$4,200 for a snow plow and installation costs for the Fire Department utility truck from Weidner Services, invoice #6532. Second by Karl Passed 3-0

Adjourned at 12:45 PM
/Roberta Oeser