



Board of Selectmen Meeting
Town Office
Wednesday, 8/21/19
6:00 PM

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Executive Secretary Michele Christian, Finance Director Laurie May, Members of the community: Sharon Rasku, Holly Koski, Deb Sawyer, Roniele Hamilton, Judy Unger-Clark, Craig Clark, Debra Qualey, Jim Qualey, Bette Comerford, Ron Osimo, Phil Motta, Suzanne Hepburn

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The meeting was opened at 6:00 with the Pledge of Allegiance

GENERAL BUSINESS

Selectmen's Announcements – none

Citizen's Forum

Roni Hamilton asked Joe if this was his last meeting. Joe said that he appreciated all his support.

Suzanne Hepburn from Dale Farm Road said that there is a problem on the Road so there is a blockage of stumps and a tree that has fallen. There is also the issue of trucks in there and she would like a noise ordinance to prevent workers and trucks from being able to operate 24/7. The last time there was a noise ordinance it was shot down, it would have to be a public hearing.

Jim Qualey stated if the board did not take action citizen could it be a warrant article. Holly said that the FPU sign has been stolen.

Judy Unger-Clark said that she was out walking and a Fed Ex truck pulled into a house that was empty and was going to deliver a package. The box was from AT & T and

believed it was a cell phone. Apparently, this is a scam that people use to get free merchandise but also sometimes use it for drug purchases.

Changes to the Consent Agenda - A special events form was added to the consent agenda.

1. Consent Agenda

2. Approval of:

- **Minutes 8/7/19**
- **Payroll 8/15/19, 8/22/19**
- **Accounts payable 8/15/19, 8/22/19**
- **Special Events Permit – Franklin Pierce University**

Consent Agenda – There were no changes to the consent. Agenda. The FPU Football games are wanting to have a beer garden. There was nothing listed on the application that there would be a beer garden. Bob said that FPU has division 2 football now and it could be a bigger event. Deb Qualey asked where the additional parking will be for all the extra people. Bob said that 1200 people is a great expectation.

Roberta motion to approve consent agenda, seconded by Karl. Approved 3-0-0

Old Business:

a) Dale Farm Road Renaming

The Roadway Committee made a recommendation to rename the upper portion of Dale Farm Road to Knight Road. Bob stated that this is premature because there hasn't been any outcome of the court case yet. This may or may not happen so it should stay Dale Farm Road until such time. Roberta said that Dale Farm Road used to be Rand Road. Roberta asked if notices had been sent to the abutters. Joe said that he has not but wanted to get this in the works before he left. Roberta stated that the policy states that if a road is renamed the abutters have to be notified to make sure there are no objections. Karl agreed that the renaming should wait and that there was a safety issue raised. Bob stated that the fire department went there yesterday.

b) Pay Scale Policy Update

Roberta said that there is a pay scale update that is very old and she requested that Laurie take a look at it to see if it could be updated and work from it. There was discussion about the pay scale, the wage schedule will be looked at going forward.

c) Computer Purchase Roadmap

Karl said that Joe and Doug had a meeting yesterday and decided to purchase 2 more computers. There are 19 computers that need to be upgraded from 07 to 10 and the cost would be approximately \$50.00 per month to maintain outdated software. Joe stated that one of the 2 computers that has to be updated is Chief Donovan. Joe stated that there were 27 municipalities in Texas that were hacked. We are very vulnerable to this happening in Rindge if we don't update the windows software. Bob said that we could do the upgrades in the beginning of January. The switch for the upgrade is \$524.99 and this could come out of the warrant article. Joe's computer is one of the computers that needs to be upgraded. There will be 10 Windows 10 upgrades. There is \$4400 in the software budget. This includes the licensing agreements for Vadar, Vision, etc. Joe was given the authority to sign off on the switch at \$524.99 and one computer at \$2539.98. There was discussion about the dog licensing software. Currently, Nancy uses Vadar. Roberta suggested that we try to get an FPU intern to help with the database transition.

d) Warrant Articles Update

Warrant Articles Update: Joe gave an update on the warrant articles. Fire truck is being delivered tomorrow. Joe requested that he give signing authority on the truck. Karl made a motion to give authority for Joe to sign off on the truck, seconded by Roberta.

Approved 3-0-0

Joe ran through the rest of the warrant articles and gave an update. There was discussion with regard to the LED lighting. Holly Koski asked what the savings would be on the streetlights. It will be a 1.89 years in pay off.

3) New Business

a) Police Department Detail Revolving Fund Transfer to Cruiser Maintenance budget line

Chief Anair is looking for tires for his vehicles. He is looking for \$2682.00 total. He would like to buy rims and he already has winter tires.

Karl made a motion to transfer \$4,000 from the police detail revolving fund to the cruiser maintenance line item on the budget, seconded by Roberta. Approved 3-0-0

b) Code Enforcement Protocol

At the last Planning Board Meeting, Bob stated that they did not believe that the code enforcement protocol was not being enforced. It does mention within it that there are penalties involved under RSA and when they are not done that way a \$275.00 per day fine can be imposed. Bob ran this by the both the Planning Board Director and the Planning Board Chair and on the first day there is an infraction Dave DuVernay will

contact the person on the first day and give them a week to comply. If the complaint is not resolved, issue a cease and desist and then if it is not handled then it would go to court. Any complaint could come back to the planning board or the board of selectmen. It would encourage everyone in town to follow the same rules. Dave Duvernay said that every violation is not equal and sometimes it goes on for too long. There are no costs in a land use violation. There has to be an arraignment in circuit court and sometimes it takes a month and a half to get the court date.

Jim Qualey wanted to be sure what was being said with the regard to the protocol that the town will be initiating the court process. Jim stated that he feels that it is important that the rules be followed by all residents. Roni Hamilton said that the Planning Board Director and the Chair are highly in favor of the protocol.

Bob made a motion to adopt the code enforcement protocol, as follows: seconded by Karl. Approved 3-0-0

Deb Sawyer asked if there were any land owners who will be held to this protocol. Bob stated that there are three persons that are currently in violation of land use that don't have proper permits.

Committee Updates/Information/Communications

Roberta stated that there was a letter to the selectmen about having the family festival on the common and they were worried that FPU was charging the town. She would like to have the celebration on the common also, but there isn't enough parking in town. FPU is not charging the town to have the fireworks there.

Karl stated that the Tel Tech Committee met on Monday. He was out of town but Phil Motta was here to answer questions. Phil is waiting for the results from internet providers – consolidated has responded. The committee is waiting on Argent to send a proposal.

Karl made a motion to adjourn the meeting, seconded by Roberta. Approved 3-0-0

Adjournment 7:40 PM

Respectfully submitted,

Michele Christian

Executive Secretary

