



Board of Selectmen Meeting
Town Office
Wednesday, 5/15/19 – Approved 5/29/19
6:00 p.m.

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Town Administrator Joe Byk, Executive Secretary Michele Christian, and Members of the Community

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The meeting was opened at 6:00 PM.

GENERAL BUSINESS

Selectmen's Announcements - Memorial Day announcement will be on the 27, Rec Dept. will be selling hot dogs and snacks on the common beginning at 12:00. The women's club will have desserts available for a donation.

Citizen's Forum – Bob reviewed the procedure for citizen's forum. David Drouin stated that Con Comm has new maps of the trails. Trailfinder.com also has information available on the trails of the conservation land in Rindge and other towns. On May 23rd there will be a presentation of natural resource inventory at 7:00 at the Wellington Rec. Building. Schoolhouse Park has a trail now, there is parking and a kiosk with the trail information. There will be four tours on the conservation properties this summer.

Roberta stated that Phil Trembly, the father of Roberta Letourneau passed away on Saturday and his calling hours will be on the 23rd and the funeral will be on the 24th.

The ribbon cutting ceremony for the Chamber of Commerce will be held on Thursday, May 23 from 5:30 – 7:00 at the Cathedral of the Pines.

Deb Qualey asked where the tours were listed. They will be on the town website. She also asked what the cost was for the new brochures. The brochures were approximately \$.50 per piece.

Holly Koski stated that there was trash on route 202. Crime watch asked if it would be possible to put up a camera in that area. The police department didn't have a problem with it. Bob and Roberta both stated that they would be in favor of this.

Changes to the Consent Agenda

1. Consent Agenda

2. Approval of:

- **Minutes 5/1/19**
- **Payroll 5/9/19, 5/16/19**
- **Accounts payable 5/9/19, 5/16/19**

Roberta made a motion to approve the consent agenda, seconded by Karl, Approved 3-0-0.

2) Old Business-

a) Police paving detail pricing

Police Paving Detail Pricing: Roberta stated that the policy for the paving detail needs to be revised. The paving detail comes out of the revolving fund at the overtime rate. There is a different rate for the details. Bob stated that at the last meeting this was discussed and the Board spoke with Dan and there was a possibility of using flaggers. Mike did not like this idea and he asked the police department if they would reconsider. There was discussion about the pay rate for the paving details and what would be charged. Mike stated that it would be 100 hours at the rate of \$55.00 per hour.

Roberta made a motion that the price be set for detail for paving at \$5500.00, seconded by Karl. Approved 3-0-0

b) Police Department payment plan

Roberta stated that a few years ago a study was done to see how our employees pay schedule stacked up to other towns. The state has a pay plan and people are graded. She stated that it is important to have a plan so that we can retain employees. Some positions are population driven and other positions are not, such as highway. She suggested that Joe work with the department heads on which towns may be suitable for comparison for the particular departments.

3) New Business

a) Police cruiser radar expenditure

Roberta stated that Dan wanted the radar expenditure pulled out of the revolving fund. Roberta stated that according to the warrant articles payment can't come out of this fund. Bob stated that when this came up originally the vehicle was coming out of the revolving fund and because it was a new model they didn't have all the information on outfitting the vehicle. Roberta stated that the warrant article does not allow for outfitting. If the outfitting is done at the same time the vehicle is purchased then it can be purchased through the revolving fund but this vehicle was purchased a year ago. Bob stated that the reason for waiting was to get the equipment at a much cheaper rate. Roberta stated that it doesn't matter, we have to abide by what people voted on.

Bob stated the bill has already been paid and we will have to address this through finance. Bob stated that when there is a motion the amount needs to be addressed in the motion. Roberta stated that Dan has to do a better job getting pricing information.

Bob stated that the warrant article should be re-read and then it can be addressed.

b) BOS Summer meeting schedule

Karl is going to be out of town and he would like the board to consider shifting the schedule. Bob stated that if the meetings were changed, he would not be able to attend. Roberta stated that she would like the summer meetings to be moved to 7 PM. Bob is not in favor and Karl stated that it is an imposition on the staff who have been here all day. Jim Qualey stated that there are older people in town and it may make it difficult for them to participate. Kelen Geiger stated that she would rather keep the meetings at 6:00 PM so that she can get home early. Roni Hamilton stated that the meetings are already set and staff use that schedule to plan their vacations and surgeries, etc.

c) Family Festival/Independence Day contract

Roberta stated that the contract with Atlas is in the name of the town and Family Festival. She would like to see this line item in the budget next year. Bob asked if there could be something negotiated with regard to the trash. If there is litter or undetonated fireworks they should be picked up by Atlas not by employees.

Karl made a motion to approve the Atlas Contract for the 4th of July Fireworks and to authorize Joe to sign the contract. Approved 3-0-0

Kelen Geiger stated that she is concerned with the fact that police and EMS are being paid for the security at the fireworks. Kelen stated that she is not concerned that it is a town event, but because it is now held at FPU it ties them to the town and if something were to go wrong with security the town could be held liable.

Holly Koski stated that because we don't have it on the common she wondered if we could use the rec center field. Roberta said there is not enough parking there. David Drouin said that he would like to see the July 4th celebration back on the common.

d) Camper Permit Renewals: Sierra Dunne

- US Route 202 Map 10, Lot 33
- 79 County Road Map 44, Lot 1
- Cheshire Road Map 47 Lot 44
- Loop Road Map 47, Lot 55

The camper permit for US Route 202 has been withdrawn. There were corrections made to the other three camper permits because they are only good until December 31, 2019.

Bob made a motion to approve the camper permit applications as corrected for 67 Loop Road, Cheshire Road, and Sharon Place (79 County Road) and for the Chair to sign the permits, seconded by Roberta. Approve 3-0-0

e) Rec Department Memorial Day event

The rec department is going to sell hot dogs and snacks on the common at noon prior to the Memorial Day Observance.

Roberta made a motion to declare the Memorial Day Event a town event and to approve the special event permit for the picnic. Seconded by Karl, Approved 3-0-0

Roberta also stated that there needs to be a revision to the town policy that anytime there is going to be 500 people on the common that a porta potty is required.

Roni Hamilton stated that there is one officer scheduled for the Memorial Day Parade but according to Dan Bemis the officer is going to be in the parade.

4) Informational Items/Communications/Updates

There will be three computers updated on Friday, one at the PD, one in bookkeeping and the other in the planning office.

Roberta ask where we are with the land swap. There is some very technical information required and Jed Paquin is working on the piece that he has to do at this time.

5) Committee Updates

Rec department had a play scape presentation, softball has started. They are looking for members with the Monadnock Baseball League and are interviewing summer camp workers.

Separation Study Committee has met twice. Roberta stated that they are getting volunteers but they would like volunteers that have children in the system. The next meeting is on the 22nd of May.

April Revenues & Expenses

Roberta questioned why the Planning Board salaries high. She also asked about the Elections budget which is overspent. Laurie will do a budget transfer. The voter guide has been taken out of the town office budget and needs to go to the elections budget.

Roberta made a motion to transfer \$875 from the town office budget to the election budget, seconded by Karl. Approved 3-0-0

Bob stated that he welfare budget is going to be overspent. Roberta said that she thought writing letter to the apartment owners making sure that they do credit checks because the town can't afford to keep carrying the load for people who can't pay their rent.

Motion to adjourn

Karl made a motion to adjourn the meeting, seconded by Roberta. Approved 3-0-0

Adjournment 7:30 PM

Respectfully Submitted,

Michele Christian, Executive Secretary

