



**Board of Selectmen Meeting**  
**Town Office**  
**Wednesday, 5/1/19 – Approved 5/15/19**  
**6:00 p.m.**

## **MINUTES**

**Present:** Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Town Administrator Joe Byk, Executive Secretary Michele Christian, and Members of the Community

### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

The meeting was opened at 6:00 PM.

### **GENERAL BUSINESS**

**Selectmen's Announcements** – The Women's Club Plant Sale and town wide yard sale is scheduled for June 1, 2019. Roberta stated that the target of \$5,000 for the fireworks has been met.

**Citizen's Forum** – Bob reviewed the general rules of order for citizen's forum. Jim Qualey wanted to thank Mike Cloutier and the Highway Department because there were some tires that were dumped off the side of the road as well as a basketball hoop and they came and picked them up. The PD picked up some tires over the weekend as well. The hard work of the highway department and police department is greatly appreciated.

Ron Osimo said that Thomas Road has another dump. There is a considerable amount of trash that has been thrown over the bank and there was also a sign thrown down the embankment. Karl said thank you to Ron for cleaning up the mess. Holly Koski said that there is often mail in the bags which could identify the person. Bob said that it will be addressed at Crime Watch. Holly said that Evelyn Lewis who worked at the Police Department has passed away. There will be a service for her on May 19<sup>th</sup> at 11:30 in Arlington Heights, MA.

### **Changes to the Consent Agenda**

#### **1. Consent Agenda**

## **2. Approval of:**

- **Minutes 5/1/19**
- **Payroll 4/25/19, 5/2/19**
- **Accounts payable 4/25/19, 5/2/19**

Karl made a motion to approve AP and Payroll, seconded by Roberta, Approved 3-0-0.

## **2) Old Business-**

### **a) Library Masonry Bid**

Roberta said the certificate of insurance should be on the masonry bid form. There should also have a completion date that states that the work will must be completed in 2019. Joe will talk with Mike about putting in a completion date. Karl asked why the South Chimney was not listed on the bid. Roberta said that it may not need any work done at this time.

Roberta made a motion that the library masonry bid be approved with the inclusion of a completion date, seconded by Karl, Approved 3-0-0

### **b) Sand Shed Contract Award**

Karl made a motion to accept the Sand Shed roof proposal from Pento & Sons, seconded by Roberta. Approved 3-0-0

Roberta made a motion to approve Joe to sign the quote from Pento & Sons for the Sand Shed Roof, Seconded by Karl. Approved 3-0-0

### **c) Library Roof Contract Award**

Roberta made a motion to award the roofing of IML to McPhail Siding and Roofing using the IKO shingles and authorize Joe to sign the agreement for the town, seconded by Karl Approved 3-0-0

### **d) Kimball Road Dry Hydrant proposal**

The dry hydrant proposal for Kimball Road has been tabled until the next meeting on May 15<sup>th</sup>.

## **3) New Business**

### **a) Atlas Fireworks License Request**

Karl made a motion to approve the Atlas Fireworks request and for the Chair to sign, seconded by Roberta. Approved 3-0-0

**b) Library Trustee Appointments:**

Roberta made a motion to approve Linda Dodge and Richard Isaacson as alternates to the Library Board of Trustees for a term of three years, seconded by Karl. Roberta amended her motion to a one year term the term not three. Approved 3-0-0

**c) Board of Selectmen goals**

Bob handed out a sheet with his goals listed. He encouraged the other Board members to do the same. Karl stated that department head meetings should continue he also stated that we should try harder to get the website to be easier for the residents to find information.

Roberta said that a pay plan should be discussed and there should be employee reviews based on longevity and performance. Reviews will help the employees give feedback. Karl said that department heads should have goals as well as the Board. PD is looking at pay issues and the other departments should have their priorities. Joe to bring this to the next department head meeting.

Roberta said that we will continue with the town treasures – meeting house, cemeteries.

**4) Informational Items/Communications/Updates**

Karl asked where we stand with the computers. Joe said that they are at Spaulding Hill waiting to be configured and then they will be installed. There will be three computers replaced this year.

**5) Committee Updates**

The Planning Board will be meeting on May 21<sup>st</sup>. The Meetinghouse Committee will be meeting soon. The Feasibility Study for the School will be meeting for the first time tomorrow.

**6) Other Business**

Roberta asked where we were on the generators. Roberta said that the warrant article did not include the installation. Mike is doing the concrete pads for the generators to sit on. We may take some of the money out of the recreation building fund for installation, and the Ward Trust money could come out for the Meeting House generator installation.

Roberta made a motion to move to non-public session at 6:43 PM per RSA 91-A: 3,II(e) for litigation, seconded by Karl.

Roberta made a motion to return to public session at 6:52 PM, seconded by Karl. Roll Call Vote: Bob, Yes; Roberta, Yes; Karl, Yes.

Karl made a motion to seal the minutes of the non-public session as it could render the proposed action ineffective, seconded by Roberta. Approved 3-0-0

Karl made a motion to adjourn, seconded by Bob. Approved 3-0-0

**Adjournment 6:55 PM**

**Respectfully Submitted,**

**Michele Christian, Executive Secretary**