



**Board of Selectmen Meeting
Town Office
Wednesday, 3/6/2019, Approved 3/20/19
5:45 p.m.**

MINUTES

Bob made a motion to enter into a nonpublic session pursuant to RSA 91-A:3, II (b) hiring, seconded by Bob. Roll Call Vote: Bob – yes, Jim – yes, Roberta – yes. The board entered into nonpublic session at 5:48 p.m.

Present: Selectmen: Bob Hamilton, Jim Qualey, Roberta Oeser; Town Administrator Joe Byk, Executive Secretary Michele Christian, Finance Director Laurie May, Police Chief Dan Anair, Members of the Community.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Present: Selectmen: Bob Hamilton, Jim Qualey, Roberta Oeser; Town Administrator Joe Byk, Executive Secretary Michele Christian, Finance Director Laurie May, Police Chief Dan Anair, Members of the Community.

The public meeting reconvened at 5:59 PM. The Chair invited everyone present to join him in the Pledge of Allegiance.

Selectmen's Announcements: Jim made an announcement that the election will be next Tuesday. Polls are opened from 7 am – 7 pm. Bob announced that this is Jim Qualey's last meeting as a selectmen. He is not running again. Bob thanked him for his three years of service. He was thanked by the Board and members of the public with applause. Jim stated that it was an honor to be of service to the town in this capacity.

CITIZEN'S FORUM

The Chair reviewed the rules of procedure for Citizen's Forum.

Lydia Hatch stated that she is here with Deborah Thurbur who is a member of project Shakespeare. They have currently lost their space in Jaffrey so they are requesting the use of the Meeting House. Ms. Thurbur read a letter a letter which she composed. Bob asked if Michele had checked the dates and Michele stated that she had not checked all the dates only the dates in March. Roberta said that she thought it would be a feather in Rindge's hat. She thinks that it may be difficult to have the Meeting House unavailable on the weekends. Lydia stated that she hopes that people will attend the performances. Debra Qualey stated that there is absolutely no space to store anything. She believes that the storage will be a huge problem. Karla McLeod asked what time they are requesting on March 8th. There are some conflicts with the calendar and Ms. Thurbur said that she will be very flexible. Karl Pruter stated that he thinks this is a wonderful program. Holly Koski asked what the ages are that are involved in the program. Ms. Thurbur said it is mostly 7-10 year olds. Roberta stated that it is a wonderful building that is underutilized and she thinks it is nice to have the building used. Ms. Thurbur stated that they will bring in their own supplies. Bob asked Michele if there is a list of requirements to use the Meeting House. Roberta said that as long as she can verify the dates with Michele she thinks it's a worthy cause. The board has given their consensus to allow the Project Shakespeare to use the Meeting House on the dates that Michele will specify.

Al Lefebvre stated that the Conservation Commission is holding a presentation on March 23 at 10:00 a.m. at the Rindge Rec. Center. The presentation is on Improving Your Land for a Wildlife Habitat. New Hampshire Cooperative Extension is hosting the event.

GENERAL BUSINESS

1. Consent Agenda

Changes to the Consent Agenda: The Hunger Walk Special Event was removed from the consent agenda. The application is still under review by department heads.

Approval of:

- **Payroll 2-28-19, 3-7-19**
- **Accounts Payable 2-28-19, 3-7-19**
- **Minutes 2-20-19**

2. Old Business

a) Acceptance of Unanticipated Revenue RSA 31:95-b Gift from Library \$9,999

Mrs. Covert donated money the library and it is being given to the town administration by the library trustees for the repairs on the library roof.

Bob made a motion to accept unanticipated revenue of \$9,999 for the repairs on the library roof, seconded by Roberta. Approved 3-0-0

3.) New Business

a. Police Department sick leave donation request:

Chief Dan Anair stated that they have an employee who has to have surgery and they only have 16 hours of accumulated sick time. This person would have to go unpaid during their recuperation time of 2 weeks. Dan is asking the board to allow sick time from two other employees to be donated to the individual needing the surgery. There is a stipulation that employees who donate and those who receive donated sick time from their co-workers must be employed for a minimum of 1 year. Roberta said that the reason that was put in the policy is because the employee would be vested with the Town after a 1 year. Jim stated that he feels that each situation is different and that this should be waived for this employee.

Bob made a motion to waive the one year sick leave donation policy for this situation, seconded by Jim. Approved 3-0-0

b. Recreation Department Vehicle Loaner Agreement

The agreement was not received from the Recreation Director so this agenda item will be tabled until the next meeting.

c. Bottled water vendor change proposal

Michele stated that a memo had been sent out by Dan Anair about the pricing of bottled water. He found that WB Mason was \$2.18 per 5 gallon bottle. We are currently paying \$7.99 per 5 gallon bottle through Monadnock Vending. This is a savings of \$5.81 per 5 gallon bottle. The estimated savings for the Police Department is approximately \$1000 per year. Michele stated it would be much higher in the town office because of the public traffic and we usually go through a bottle every two to three days during the summer months. The bill for Monadnock Vending for the February delivery was \$81.90 for 10 five gallon bottles. It was the consensus of the Board to move forward with the change in vendor. Bob asked if Laurie could do a ¼ analysis to know exactly what we are saving. He also said this was Dan's project and thanked him for doing the research.

4. Information Items/Communications/Updates

a. January Expenditures

The Board reviewed the expenditures for January. Laurie said that there were a number of things that had not posted in 2018 so the figures of 2019 were much higher. Bob asked Laurie if this seemed like a normal monthly expenditure. Laurie said that the expenditures did not include a number of items in 2018 that were posted in 2019 which is why the figure is so high. Laurie also said that it seems that this is a normal month's expenditures.

b. Committee Updates

Bob stated that the Town Gown meeting was at President Mooney's home. There was great cooperation. There were also issues that were discussed regarding problems at the school with life safety. Bob also stated that they have discussed the need for the University to send event forms in advance of the actual event. Joe stated that both Chief Donovan and Chief Anair were very concerned about the safety at the University and a protocol was discussed about the Fire, EMS and Police services getting into the buildings. The University is also installing more cameras on the campus.

Roberta stated that the Rec Committee did not meet due to Candidates night. The Planning Board did not approve the PURD on Dale Farm Road. The Planning Board is asking town counsel to look over the letters from the Dunbar's attorney and make a recommendation. The Colonial Green application has been tabled until the next meeting on March 19.

Other Business

Finance Officer Laurie May stated that there is a program with the NHGFOA (New Hampshire Government Finance Officers Association) of which she is a member which offers a certificate program in New Hampshire Government Accounting. There is a scholarship available for the program so if approved it would not impact the current budget. The program, which can span up to two years, had much information that Laurie feels would be helpful to her. Laurie would like to put in the application as well as the scholarship request. The Board supported the program and gave permission for Laurie to send in an application and apply for a scholarship.

Bob made a motion to adjourn the meeting seconded by Roberta. Approved 3-0

Adjournment 7:05 PM

Respectfully submitted,

Michele Christian, Executive Secretary.