



**Board of Selectmen Meeting
Town Office
Wednesday, 1/16/19 – Approved 2/20/19
5:30 p.m.**

MINUTES

The meeting was opened at 5:30 PM. A motion was made by Roberta to enter nonpublic session under RSA 91-A:3 II(a) for Personnel, seconded by Bob. Roll Call Vote: Bob-Yes, Jim-Yes, Roberta-Yes. Others present: Joe Byk, Laurie May and Mike Cloutier. Mike's contract is due for renewal in March and he has requested a 6% raise. After discussion Bob motioned to renew the contract for the DPW Director for \$78,090 per year for three years. Second by Jim. Passed 3-0

Mike left the meeting. Dan Anair joined the meeting.

Laurie presented an issue to the board that Jeff Seppala had failed to use some of his vacation time before his anniversary date in October. Dan said that he had been unable to use it due to staffing issues. Bob motioned to pay Jeff the 18.5 hours vacation time that was unused. Second by Jim. Passed 3-0. The board wants it made clear in the future that employees must use their vacation time or come to the board prior to their anniversary date to explain any issues. Laurie brought forward a recent Labor Department issue that is not a non-public discussion and will be discussed in open session at a later time.

Returned to Public Session at 6:09 PM

Present: Selectmen: Bob Hamilton, Jim Qualey, Roberta Oeser; Town Administrator Joe Byk, Executive Secretary Michele Christian, Finance Director Laurie May, Members of the Community.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The Chair invited members to join him in the pledge of allegiance.

Selectmen's Announcements: Jim stated that the Board of Selectmen and DPW Director Mike Cloutier have agreed to a three year contract. There was a round of applause from those present.

CITIZEN'S FORUM

The Chair reviewed the rules of order for Citizen's Forum.

Warren Harris of Jaffrey filed a petition warrant article in Rindge and in Jaffrey to clean up Lake Contoocook and rid it of the milfoil. They are asking for \$2500 this year from the taxpayers. They are also looking for other means of donations.

Holly Koski stated that Rindge Crime watch used to be listed on the calendar on the website. She would like the meetings listed. Roberta said that it could be a problem because there are other organizations in town that will also want their meetings and activities listed. Michele suggested that we could create a google calendar like we use for the Meeting House. Jim suggested that Michele and Joe work on a calendar for area events and school meetings/functions. Karl Pruter stated that we could just put up a link for each organization that it would go directly to their website.

Charlie stated that tomorrow night at RMS Reuben Duncan will be giving his state of the district speech.

GENERAL BUSINESS

1) Consent Agenda

Changes to Consent Agenda: Roberta requested that item "D" be removed from the consent agenda

Approval of:

- a) Payroll 1-17-19
- b) Accounts Payable 1-17-19
- c) Minutes 1-2-19, 1-9-19
- d) ATA Construction re: Request for MV registration reimbursement

Roberta made a motion to approve the consent agenda without item D seconded by Jim, Approved 3-0-0

Roberta made a motion to refund \$288.50 to ATA Construction, seconded by Bob Approved 3-0-0

2) Old Business

a. Transfer Station Permit reduction:

Roberta made a motion to reduce the dump sticker fee to \$5.00 until the new 2019 stickers are available, seconded by Bob. Approved 3-0-0

b. Warrant article follow-up review:

Bob's suggestions

Article 9 – Bob stated that Roberta would like a replacement to this article without stating that the \$40,000 be offset by \$10,000 donation.

Article 12 – Bob asked if the acreage could be put in for each parcel. Joe will talk with Jed Paquin tomorrow to get the acreage figures.

Article 15 – needs punctuation at the end of the article.

Article 16 – change “or” to “of” after “replacement”

Article 18 – Change to amount of money appropriated to \$55,000 for the assessing and tax collecting systems. Some of the monies can come out of the tech fund if necessary since we won't need as much for maintenance.

Article 19 – Bob stated his concerns about this article failing. He also stated that the 2012 warrant article #17 clearly states that the northerly section of several roads at the Frye property boundary was the beginning of the Class A trails and that the southerly sections of these Class VI roads were not being affected or changed. John O'Day is absolutely and positively sure that the roads affected from the Frye property line and southward were to remain as previously classified. (Class VI Road) Article #19 is scratched.

Article 20 – Bob stated that the article was confusing. Roberta stated that the map and lot numbers were wrong. Roberta said that she had given the map and lot numbers to Joe. Roberta said that the roads were never discontinued when Robbins Road was re-routed. Jim requested that Joe go through article 20 again and send it out to the Board with a map.

Roberta's Suggestions:

Article 3 – There was discussion about the sum to appropriate for the RFD Engine One replacement. \$90,000 will be put in the warrant, plus language of the dollar amount. The first payment of the lease agreement will be \$89,749.00.

Joe thanked Laurie May for her suggestion to move to another finance company other than Sun Trust which is saving the Town a significant amount of money.

Article 8 - Roberta asked Joe if he had spoken to the Meeting House Oversight Committee about the generator. There should be a 50/50 split between the Church and the Town. Mike Cloutier recommended a generator at the Meeting House so that the pipes won't freeze. According to Fire Chief Rick Donovan the generator could be much smaller so that we would not need a \$40,000 generator. Bob asked if there were firm figures on the generators (kilowatts). He does have them on the larger generators but not the smaller one. CAT doesn't make a smaller generator. Roberta said that the amount could be amended at deliberative. The Town Office is set up as a second command post which would require a large generator according to the Homeland Security guidelines.

Article 22 - Remove colon. Procellacor needs the EC taken out.

Roberta asked if the Board had seen her thoughts on the Tax Collector. Jim said that he is not in favor of appointing the Tax Collector. He feels that the voters should decide. Bob also said that it should be in the hands of the voters it should not be up to three people to decide who will serve as the tax collector. Jim stated that there are not two selectmen that wish to put this on the ballot.

Craig Clark stated that the generators were talked about at the CIP meeting. There could be some government money and there could be surplus. Craig stated that he thought the money coming from the ELTF is a valid use of the money. Craig also stated that we need to start building capital reserve and looking at longer term to save money. Bob asked if Craig tried for any grants through Homeland Security. Craig said that the funding has dried up. Bob said that he wanted to go to the NH Homeland Security but he needs the kilowatts to have the discussion. Craig said that he doesn't think that the buildings need 40 kilo generators. Roberta stated that the Federal Government has requirements for shelters and back up emergency command centers.

Laurie May asked about the dollar amount for Article 16, which should be as of December 31st.

Holly Koski asked about the dollar amount in article 18. She added up the amount which was \$58,000 and the article states \$55,000. Roberta stated that there will be money in the IT budget that can be used.

Holly Koski had the map and lot numbers which were incorrect in Article 20. She will give Joe the numbers tomorrow.

Roberta stated that last year she that she suggested \$125,000 for the capital reserve fund. She added up the warrant articles and if they all pass it is a .12

cent increase on the tax rate. Roberta suggested that a request for \$50,000 for capital reserve be put in the warrant for this year.

There was discussion about what capital purchases may be needed next year in order to make a recommendation for the capital reserve figure.

Craig Clark asked if the \$50,000 was for the DPW or the Fire Dept. Roberta is suggesting \$50,000 article for the DPW Capital Reserve Fund.

3) New Business

a) Disposition of Primex Premium Holiday Distribution

Laurie stated that she had received a premium Holiday Distribution on Workmen's Comp and Unemployment Compensation which will be approximately \$24,000.00. Laurie asked where the Board would like the money applied. The budget is \$49,000 for 2019, and we could essentially cut the budget line item in half. Bob suggested that we do this and it would reduce the budget by \$24,000. Roberta stated that she would like to have the money put back into paving. Roberta stated that the \$1846.20 for the police increases for two of the officers could be offset by the \$1850.00 for the Worker's Comp. This money should go back into the highway projects budget.

Roberta stated that she thinks that Pat Hildreth the deputy is going to leave and she feels that since she has been trained for the town clerk position but not the tax collector that a split amount increase should be considered since it was very costly to the town to have the deputy trained.

Bob said that we should put the money back into the budget and take the decrease. There was a \$50,000 increase in the paving budget and we took \$8,000. Jim said that he is inclined to applying the Primex Holiday Distribution to decreasing the budget. Roberta is not in favor of using all the money for decreasing the budget she would like to put the money back into paving.

Bob made a motion to apply the \$24,581.00 Primex Holiday Distributions to the workmen's compensation line item in the budget, seconded by Jim.

Approved 2-1-0

4. Informational Items/Communications/Updates

a) Committee Updates

Roberta stated that the School budget is reasonable – the Board made a number of cuts by reducing the increase they were asking for. The operating was reduced but there is a substantial amount in warrant articles.

Any other business to come before the Board

Bob made a motion to adjourn the meeting, seconded by Jim. Approved 3-0-0

Adjournment 7:54 PM

Respectfully Submitted,

Michele Christian, Executive Secretary