



Board of Selectmen Meeting
Meeting House
Wednesday, 7/15/2020
6:00 p.m.

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Town Administrator Sara Gravell, , Members of the community.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The Chair opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

GENERAL BUSINESS

Selectmen's Announcements –Sara made the announcement about the new Executive Secretary would be starting on July 27th. Her name is Lori Rautiola and she lives in Rindge.

Citizen's Forum – Deb Qualey asked about the PURD and when this would be addressed. Roberta said that Jason Paolino had been named to head the sub-committee and hopefully it would get started soon. Holly Koski also mentioned concerns about the PURD. Holly asked about the number of people that could be at meetings at Town buildings. Sara responded that Rick had just supplied the Board with the occupancy of each building is under Covid guidelines. Holly asked if that could be put on the web site. She also asked who would be responsible of cleaning. Karl said to assume they are not 'clean' as the Town cannot provide constant cleaning. Sharon Rasku asked if cleaning supplies were available. Roberta said that they are in all buildings. David Droin inquired about the number of camper permits. Bob said there are only three that have been issued. David said there are others. He also asked about the ATVs on Old New Ipswich Road. Bob said that is a police enforcement issue.

Changes to the Consent Agenda: Bob said we need to add the AP for 7/2/2020

Consent Agenda

1. Approval of:

- **Payroll 7/1/2020, 7/16/2020**
- **Accounts payable 7/9/2020, 7/16/2020, 7/2/2020**
- **Minutes 7/1/2020, 7/6/2020**
- **PD Training Approval**

Karl made a motion to approve the consent agenda with changes. Second by Bob. In discussion Bob said the PD Training amount may be reduced due to including part time officers from other towns. Approved 3-0.

3. Old Business:

a) Town Buildings – update on public access police: The general consensus is that ‘it’s working’.

b) CCI Contract: Roberta said she asked this be on the agenda as there has been discussion on whether it emphatically includes roads that are direct buried without conduit and perhaps the contract needs to be reviewed to make sure. She asked the Board and the audience if she remembered correctly that at the public hearing it was said ‘if you have copper, you will get fiber’. Holly Koski concurred and added that they (CCI) ‘want to provided service’. Deb Qualey asked if the Board knew where they would be starting. Karl responded ‘at the perimeters of the town’. Bob said that construction should start mid-August and they will do sections at a time and that the whole town will be covered. Keith Begun inquired if it would also go down Conifer Rd since it is private. Bob told him ‘yes’ the whole town.

c) Ford Property: The issue with the ‘orphan’ lot was discussed and Roberta asked if the Board would accept a Quit Claim Deed for the property inadvertently excluded from the transfer to the Town. David Drouin from ConCom asked who would prepare the deed. Roberta suggested Sara prepare it and she will provide the description.

4. New Business:

a) Building key plan: Sara provided the update on this plan. In order to move forward with an estimate Mike needs to know if the Board wants a ‘universal’ key for all buildings by using the same key blank. Karl mentioned that there is no record of who has keys to what building, so this plan is necessary. Al Lefebvre asked about a ‘code box’ and if it would keep a record of who entered? Answer was ‘no’ and too expensive to maintain. The Board consensus was to have the same ‘blank’ for all buildings.

b) Authorizing COVID overtime for Dep. Heads: In discussion about this and the following agenda item, Vacation Pay, it was questioned which grant would pay and if we had to pay first to get reimbursed or if we applied first. Karl said that the Department Heads should get paid for the extra hours. Roberta said that being salaried, sometimes extra hours are necessary but not to the extent Covid has required. We need to know how many extra hours were actually worked.

c) Vacation Pay – Grant: Roberta asked this be on the agenda in reference to any employee who either had to cancel vacation or would be potentially losing vacation pay due to Covid. She wanted to know if the Board would like to apply for pay to compensate the employees even though it is not in our policy or budget. Board agreed to have this looked into and needs to have the correct amounts.

d) Deeding Delinquent Properties: Roberta mentioned that there have been several inquiries about payment plans for this year's taxes, all due to Covid. Bob motioned to have the Tax Collector move forward with deeding delinquent properties. Second by Karl. Passed 3-0. Karl made a motion to approve the tax payment plan for Tax Map 21 Lot 4. Second by Bob. Passed 3-0. Bob motioned to not accept the deed for Tax Map 21 Lot 4 as a payment plan has been approved. Second by Karl. Passed 3-0

e) Appoint Deputy Treasure: Sara said that Helene has recommended Rebecca Weidner to be appointed as her Deputy. Karl motioned to appoint Rebecca Weidner as Deputy Treasure with her term to be concurrent with the Treasurer. Second by Bob. Passed 3-0

f) Transfer Station Sticker Expiration Date: The consensus of the Board was to have Ed start enforcing the need for valid stickers. Roberta said she would be at the Transfer station on Saturday afternoon to sell stickers. Sara will convey the decision of the Board to Mike.

4. Informational items/Communications/Updates: A letter has been received and reviewed by the Board, from the NHDOT regarding the intent to sell a driveway access on Rt 202 south of Walmart. The Town has first refusal. As the Board has no interest in purchasing, Sara will convey to the NHDOT that we have no interest. This access is for DTS Tire to build a new facility.

April Revenues and Expenditure report: Bob said these have been reviewed and is waiting for the June reports.

Any other business to come before the Board: Sara said that a couple of time sensitive items came up: a request to waive the accessory building and electrical permit fees for work at RMS and to approve the Agreement to use the beach at Toah Nipi for the Recreation Department summer day camp. Bob motioned to waive the fees for Hutter

Construction for work at RMS. Second by Karl. Passed 3-0. Bob motioned to approve the Agreement with Toah Nipi and to have Dan Bemis sign on behalf of the Town. Second by Karl. Passed 3-0

Code enforcement issues: Al Lefebvre asked about the expansion of the parking area behind the Traven Building at Rt 202 and Rt 119 as there are wetlands near it. The feather flag at Domino's Pizza has been removed but there has been no response from Atlas. Sara said that she had received a couple of complaints: one about a trailer that appears to be lived in on Thayer Road and a concrete patio too near the lake at the Sportsmans Club. Roberta said that the patio has been at the Sportsmans Club for as long as she can remember, but could not say what it was: concrete or pavers. She has been in touch with one of the Board members and they will be applying for the proper state permit for replacing it. Sara will send a letter to the owner of the property on Thayer Road.

Next Meeting: July 29, 2020

Meeting adjourned at 7:15 PM.

/rko