



**Board of Selectmen Meeting
Via ZOOM platform
Wednesday, June 3, 2020
6:00 PM**

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Town Administrator Sara Gravell, Finance Director Laurie May
Members of the Community

The meeting was opened at 6:00 pm

Selectmen's Announcements – Roberta read the checklist compliance memo allowing conducting this meeting electronically in compliance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04

Roll Call attendance was taken of the Board. Roni Hamilton was present with Bob Hamilton

Roberta thanked the Jaffrey-Rindge Lions Club for making masks for the employees. They have been placed at the entrance to the buildings. Bob thanked Tim Weston for the Rindge Veterans Association for organizing the Memorial Day ceremony and for all those that participated and for the 'parade' and Roberta thanked Jennie Aho for providing music.

Citizen's Forum – Jeff Dickler asked about the junk yard on East Main St. Roberta said that it had received a variance. Bob said that it had been checked out by the NHDES and was found to be in compliance. He collects antique vehicles. Jeff also inquired about the property on Rt 202 and the MiBoxes. He said the site plan required a fence and it should go back to the Planning Board. Roberta stated that this is in the Business-Light Industry and the uses have been approved. Bob said the MiBoxes are not considered a

change of use and the fence was for a junk yard behind the building that is not there. Judy Unger-Clark brought up the PURD regulations and they need to be addressed. Roberta said she thought going back to the original ordinance should be considered. Holly said that the PURD and Solar were both ordinances that the Planning Board need to have subcommittees formed to review. Bob referred to the Master Plan and that it did not eliminate PURDS.

Consent Agenda

1. Approval of

- Minutes 5/18/2020, 5/20/2020, 5/28/2020
- Payroll 5/28/2020, 6/4/2020
- Accounts payable 5/28/2020, 6/4/2020
- Standard Power Electric Agreement
- East Monomonac Estates – Road Name

Roberta said that the Payroll for 6/4/2020 had been revised as the one sent out did not have the First Responder ‘hazard pay’ included. It will be on the next agenda. Bob asked about the road name and if it was approved by the Fire Chief. The name requested is Manea Way. Carla MacLeod asked why it had not gone to the Road Naming Committee?

Karl made a motion to approve the Consent Agenda as revised. Second by Bob. Roll Call Vote – passed 3-0

Roberta asked if there was consensus to change the order of the Agenda to take up the Revaluation review by DRA first. As there was no objection, New Business item (a) was taken up.

New Business

a) Lisa Mudge from the DRA was introduced. She was disappointed that there was not a representative from KRT present. Roberta said she was not aware that someone was supposed to be here. Lisa went over the revaluation in progress and stated due to Covid 19 this would only be a statistical revaluation. Towns are not required to do field reviews every cycle (5 years) so no interior inspections would be included. She inquired about who the contact would be with the Town and said that our contract and addendum with KRT had been reviewed. She said that the DRA provides over-sight of the assessing process. Lisa said that in this process they

randomly pick properties to review and that when they do the inspections that both Sara and the Police Department would be notified as well as notices to the property owners.

2. Old Business

a) Town Buildings update: Roberta inquired if the Board would approve having the door to the Planning Department modified into a ‘Dutch door’? She mentioned that all the other departments that deal directly with the public have some protection. The Board approved the modification after some discussion. There has been no update on having a buzzer installed downstairs. The Board is still waiting on some guidance from the Governor on re-opening the Town Buildings to the public.

b) Election update: Roberta said she had concerns about being able to modify the layout at RMS and asked if we need to consider another venue. Bob said that he had been working with Charlie Eicher and had come up with a layout that could work if the Secretary of State would approve having fewer voting booths. He thought it a reasonable request as they are projecting 50% to vote absentee.

c) Wetlands Ordinance violation – Goddard Rd – VanDyke: Roberta said that Jamie VanDyke had called her as he wasn’t sure he would be back in time for the meeting. She relayed that he had said that he was working with the NHDES and Aaron Wecksler on a plan for his lot regarding the pond and the proper permitting. Also that he was working with the NHDES on a plan for around the pond on his mother’s land. Dave Drouin went over the differences between NHDES requirements and the Town’s Wetlands Ordinance and that it needs to be addressed. Bob said he had written the ‘cease and desist’ letter but more had been done after that. David said as the Town does not have a Code Enforcement Officer it is up to the Selectmen to enforce the ordinances and requested a letter be sent in regard to creating a re-planting plan and the failure of the siltation barrier failure. He also said that it needs to be date specific. Roberta mentioned that we did have a CEO and that Jamie had consulted with him prior to the cutting being done. Sara will draft a letter.

d) Hoyle and Tanner – Bridge Approval: Roberta asked if the Board had reviewed the proposal. The NHDOT will notify the Town when they have reviewed and approved the proposal. Bob made a motion to have

Sara sign on behalf of the Town when approval from NHDOT is received. Second by Karl. In discussion Sara reviewed the time frame for design, bidding the project and proposed completion date of the bridge which is the fall of 2021. Roberta asked about the need for an extension as that would put the project into the 2023 fiscal year. Roll Call Vote: Passed 3-0

3. New Business

a) Revaluation – previously taken up

b) Paving Bid Recommendation: The four bids received were reviewed and it is the DPW Director's recommendation to award the bid to All States Asphalt. Bob made a motion to award this year's paving contract to All States Asphalt at \$66.40 per ton. Second by Karl. Roll Call Vote: Passed 3-0

c) Grant Application Status: Discussion about the CARES grant and the Board confirmed that Sara had been authorized to submit the grant application. Laurie said that 4 weeks of the stipend for First Responders had been paid. Roberta said she thought this was a separate grant. Dan confirmed and said he would send more information on what is allowed under the CARES grant. Bob made a motion for Sara to sign the grant for the First Responders Stipend. Second by Karl. Roll Call Vote: Passed 3-0

d) Trailer Option – Police Department: Chief Anair went over the needs for to supply a virtual academy for 16 weeks to train candidates and the over-sight requirement. He had investigated the possibility of renting or buying an office trailer. The cost make neither a good option. The Parsonage is a viable alternative. Mike Cloutier will reach out to the UCC board. Dan said that a camera system would be needed.

e) Abatement discussion: Roberta said she was hoping that the abatements could be done before the tax bills were prepared so that we wouldn't have to do abatements for 2020 on the same properties. She will get in touch with George from KRT to give more information and provide to the Board.

4. Informational Items/Communications/Updates: Sara updated on the ongoing projects: the mini-split has been installed in the Conference Room, Mike Given will be starting on the masonry project at the library in mid-June, the CAT generators for the Town Office, Highway Garage and Rec Building should be delivered next week and the Bond agreement was mailed.

Any other business to come before the Board: Sara said that a new copier for EMD/FD was needed. Sara will do more review on the cost difference between the lease or purchase would be the best option. Roberta mentioned that the lease included a service agreement which included supplies and that although we have purchased some of the Town's copiers, we still have service contracts on them. Bob motioned to authorize Sara to sign on contract for copier for the FD. Second by Karl. Roll Call Vote: Passed 3-0 Holy Koski mentioned that she had just received notice that the Town-Wide Yard Sale had a new date of August 22.

Adjourned at 8:31 PM
/Roberta Oeser