



**Board of Selectmen Meeting
Town Office
Wednesday, March 18, 2020
6:00 PM**

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter
Members of the Community: Jim Qualey and Sharon Rasku

The meeting was opened at 6:00 pm with the Pledge of Allegiance.

GENERAL BUSINESS

Selectmen's Announcements – Bob announced the closing of all buildings and that some employees would be working remotely from home. Future meetings were discussed and Bob suggested Wednesday at 10:00 AM. Roberta was concerned that the building would have to be open to the public and were trying to limit exposure. Bob announced the receipt of Pat Hildreth's resignation as acting Town clerk. She is still the Deputy Tax Collector. The Meeting House was discussed and that it may not be effectively closed as of now. Roberta mentioned we may have to change the lock as there are so many keys out to the public and we do not really know who has them. Bob reviewed the meeting of previous day. Sharon Rasku suggested that the meetings be televised as in other towns. Roberta said we do not have cable available for that. Sharon asked when newly elected or re-elected officers could be sworn in. Roberta mentioned that all appointments go through March 31.

Citizen's Forum

Citizen's Forum was included above.

Consent Agenda

1. Approval of: Roberta asked to remove the minutes 3/4/20 as she had not read them.

- **Payroll 3/12/20, 3/19/20**
- **Accounts payable 3/12/20, 3/19/20**
- **Minutes 2/19/20**

Roberta made a motion to approve consent agenda with changes, seconded by Karl. Approved 3-0

2. Old Business

Health Officer, Assessing, Code Enforcement: Bob announced that Karl had been recommended as Health Officer. Also that KRT is handling the assessing. He also reported that Sara had sent a letter to Dunkin Donuts and the 'feather flags' had been removed. Roberta mentioned the addendum for our assessing contract with KRT and that it needs to be amended. She will send the changes recommended to Sara.

3. New Business

a) Organization and Assignments

Bob nominated Roberta as Chairman effective at the next meeting. Second by Karl. Passed 3-0

Bob nominated Karl as Vice-Chairman. Second by Roberta. Passed 3-0

The Board discussed the different committees. Roberta didn't think the School BAC was an issue with the way the School Board is doing the budget. There were only two short meetings regarding the budget last year.

Also a lengthy discussion about the Planning Board. Bob had indicated interest. Roberta wanted to stay to push amending the PURD ordinance and had checked with NHMA to confirm we could have a Town Meeting in conjunction with the September primary.

Committee Assignments as follows:

Meeting House Oversight: Bob

Town/Gown: Karl

BAC: Bob

Planning Board: Roberta

Recreation: Roberta

CIP: Bob

Tel/Tech: Karl

It was agreed that the assignments are for one year

b) Roberta read the guidelines for the Land Trust Alliance. Roberta motioned to adopt the Standards and Practices of the Land Trust Alliance. Second by Karl. Passed 3-0

c) Eversource Incentive: Bob motioned to have the Chair or Sara sign the Eversource Incentive paperwork for the LED streetlights. Second by Karl. Passed 3-0

d) Waive Permit Fee: Bob motioned to waive the permit fees for both Revision and for the roofing repair at RMS. Second by Karl. Passed 3-0. Roberta suggested Sara ask for a reduction on the Revision contract for the amount of the fee being waived.

e) Authorization to order Backhoe: Bob motioned to authorize Mike to pursue the backhoe purchase. Second by Karl. Passed 3-0. Roberta will notify Mike.

f) Confirm oil contract: Bob announced the price for heating oil and that it would save the town considerable money. Bob motioned to confirm the oil purchase contract with Red's of Jaffrey for \$1.98 per gallon. Second by Karl. Passed 3-0

g) Sign title for dump truck: Roberta motioned to have Bob as Chair sign the title for the IH 10-wheel truck. Second by Karl. Passed 3-0. Bob signed the title and Roberta will notify Mike it is done.

h) Other: Bob motioned to accept Pat Hildreth's resignation. Second by Karl. In discussion all agreed it was with reluctance. Passed 3-0

4. Informational Items/Communications/Updates

Roberta gave an update on Brenden and his progress with the sketches for Avitar and that he will be doing them from home.

Roberta asked about the possibility of Carla and Laurie having remote access as they are concerned with exposure. Bob wanted to know if VPN's could be set up for them for security purposes. Roberta made a motion to allow Carla and Laurie remoted access if Karl confirms with Umbral that it is secure. Second by Bob. Passed 3-0

Karl said he had checked into doing meetings remotely and the legality. We will find out tomorrow with a conference call with the state.

Karl also wanted to discuss how we can get more information to the public through the web site and Facebook.

Karl reported that TelTech met on Monday. They suggested appointing Tim Wessel as a project manager for the broadband project and that he could get paid by Consolidated.

Roberta said she thought it had been decided that Mike would be the project manager.

Karl said that he had spoken with Mike and he thought Tim could be a co-point person.

Karl wanted to discuss the bi-weekly payroll due to employee push back and put it on hold. Roberta still thinks it should be implemented but when she looked at the calendar realized that the date proposed was not good as it would be the first week of the month that it started. The first good date isn't until September 17. Karl motioned to put bi-weekly payroll on hold until employees are fully informed. Second by Bob.

Bob suggested putting the policy updates on hold.

Jim Qualey noticed we hadn't voted on the bi-weekly payroll motion.

Bi-weekly payroll vote: Passed 3-0

The Board discussed the next meeting. Roberta suggested April 8 in 3 weeks unless something comes up that we have to meet before. Next meeting will be April 8.

Sharon Rasku asked about meeting on the Calendar on the Town web site and could they be corrected to reflect the current situation.

Karl asked about Planning Board meetings and Public Hearings. Roberta said there won't be any until April 21 and hopefully the situation will be different by then.

It was mentioned that Hoyle Tanner needed to be notified about our meeting schedule as they were planning on doing a presentation about the Wellington Road Bridge project on April 1.

Adjournment 7:10 PM

/Roberta Oeser