



BOARD OF SELECTMEN
MEETING MINUTES
February 17, 2021

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The Chair, Roberta Oeser, called the meeting to order via Zoom in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04 on February 17, 2021 at 6:00 p.m. Roll call vote: Roberta Oeser, Chair, Bob Hamilton and Karl Pruter, Selectmen
Also present: Sara Gravell, Town Administrator, and Members of the Community

GENERAL BUSINESS

Selectmen's Announcements: Bob mentioned the Wellington Bridge will be closed around the beginning of August.

Citizens Forum: Holly Koski asked when the Voter's guide will be posted. Roberta stated the mailings usually go out the week before the Election, however the warrant is posted online.

Consent Agenda - Approval of:

- Minutes 2/03/2021
- Payroll 2/11/2021, 2/18/2021
- Accounts payable 2/11/2021, 2/18/2021
- Tax Payment Plan Map 7 Lot 26

Karl made a motion to approve the consent agenda. Bob seconded the motion and it passed by roll call vote 3-0.

Old Business:

Code Enforcement: Roberta announced the Town hired a Zoning Enforcement Officer and his name is Frank Volpe. Sara stated the Sportsmen's Drive violation has gone to default. Roberta noted if they do not respond, they would have 60 days to clean up the property.

IT Update: Roberta stated the Board should move forward with the proposed changes in order to mend the IT issues. Sara mentioned she spoke with the IT Company that was chosen and they are more than willing to comply with any services needed and can start as soon as

possible. Roberta asked if Dan was ok with the change and Sara stated he was. Roberta mentioned the servers were purchased months ago and still need to be installed. Karl noted email addresses still need to be squared away. Bob noted it was important that the Town's IT specialist meet certain requirements due to the Police Department and sensitive information.

Wellington Bridge Update: Roberta noted there will be letters going out to property owners to inform them of the construction phase and the need to access some private property in order to do so. Roberta also mentioned there will be a Site Visit to the Bridge on Wednesday February 24th at 1:00p.m.

Appeal of Administrative Decision/Sunridge Dr.: An Appeal of Administrative Decision has been submitted to the Zoning Board regarding a 60 day camper permit that was approved by the Selectmen back in October. Roberta noted the permit was for a travel trailer not a mobile home, which is currently there. Karl questioned if the septic issue had been resolved. Deb Douglas noted she had not received the "Approval for Operation" of the septic. Bob stated there had been an electrical and gas permit pulled; adding the Town does not issue camper permits for 6 months at a time, they are valid for 60 days. Roberta stated she did not think there could be a misunderstanding, that the unit was in fact not a travel trailer, which would disqualify it from a camper permit. The Board concurred to have Sara send the owner a letter stating the Board could not authorize a valid camper permit.

Finance Director Position: Roberta announced the Board received a letter of resignation from Laurie May. Karl made a motion to accept the letter of resignation with March 12, 2021 as her last day. Bob seconded the motion and it passed by roll call vote 3-0. Roni Hamilton stated Laurie May will be missed and thanked her for all her help throughout the years with the Memorial Day finances so much more. She wished her "all the best." Roberta, Karl and Bob concurred adding she will be missed. Sara noted she will post the job position as soon as possible.

Memorial Day Planning: Roberta announced this is an important event Tim Weston thanked Roni Hamilton for her assistance to get this program started. Tim stated he would like to get this program back to what it has been in the past. There was discussion on the band and everyone was in agreement that Jenny Aho did a great job with providing music. Tim stated he will reach out to Jenny to see if she would help. Bob made a motion to allow the Rindge Veterans Association to have a Memorial Day Parade on May 31st, 2021. Karl seconded the motion and it passed by roll call vote 3-0.

Informational Items/Communications & Updates: Karl noted Consolidated Communications will start to call the residents that have signed up for services starting next week. Al Lefebvre stated he received a call from CCI and they did not have a cost or any promotions available at that time. Holly Koski also received a call and she was told she would have to switch from copper to

the voice over internet protocol (VOIP) and will need to have a backup battery and additional equipment. Phil stated he believed CCI had both copper and voice override services. Phil will contact CCI about this issue. Sara noted she and Lori will meet with CivicPlus on February 25th to prepare for the migration of the new website and they are ahead of schedule.

Roberta mentioned the LCHIP grant for the Meeting House was needed to be signed. Karl made a motion to allow Sara to sign the LCHIP Grant. Bob seconded the motion and it passed by roll call vote 3-0.

Roberta mentioned the Meeting House Oversight Committee should start meeting again as she spoke with Karla Macleod and the funds are there to be spent; adding, a RFP should be sent out for painting in order to get started on the maintenance of the building. Bob stated he would get in touch with Mike to get started on it and see how much money is in the trust fund for the project.

It was noted the Rindge Chamber of Commerce will hold Candidates Night via Zoom on March 1, 2021 at 7 p.m.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Lori Rautiola
Executive Secretary