



**Board of Selectmen Meeting
Town Office
Wednesday, 10/16/2019
5:45 PM**

MINUTES

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter, Executive Secretary Michele Christian, Finance Director Laurie May Members of the community: Sharon Rasku, Holly Koski, Debra Qualey, Roniele Hamilton, Judy Unger-Clark, Kelen Geiger, Jim Qualey, Al & Gillian L'Eplattenier, Ron Osimo, Deborah Thurber

Bob made a motion to enter Non Public Session opened at 5:49 pm Pursuant to RSA 91-A:3, II (b) Hiring.

The public meeting was opened at 6:10 pm with the Pledge of Allegiance.

GENERAL BUSINESS

Selectmen's Announcements – Roberta announced that Trunk or Treat will be held on Friday evening at 5:30 at Wellington Field. The meat raffle on November 2nd will be sponsored by the RAMS. The money collected from the meat raffle by POOR is distributed throughout the community in the form of scholarships, and other worthy causes.

Citizen's Forum: Bob reviewed the rules for citizen's forum. Holly Koski stated that there is a public hearing with the Teletech Committee at 7:00 pm on Monday the 21st. The farmer's market has ended for this year. A Town Administrator has not been hired. No one has taken the position. Bob stated that they are wondering if the public would like a full-time Town Administrator. Michele to advertise at Keene Sentinel, Indeed, Town Website until October 28th. Michele to send Keene Sentinel ad for this weekend.

There is a possibility of moving to a full-time Town Administrator to take over Code Enforcement as well as Assessing.

Changes to the Consent Agenda – none

Consent Agenda

1. Approval of:

- **Minutes 9/17/19, 10/2/19, 10/8/19**
- **Payroll 10/10/19, 10/17/19**
- **Accounts payable 10/10/19, 10/17/19**
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Bob made a motion to approve consent agenda as presented with changes, seconded by Roberta.
Approved 3-0-0

Old Business:

a) LED Lighting Project

LED light conversion. Karl made a motion to accept the agreement with Affinity lighting and have the chair sign on the town's behalf, seconded by Roberta. Approved 3-0-0

b) Project Shakespeare

Bob stated that the original letter from Project Shakespeare indicated that the program would go through summer and fall. Ms. Thurber provided dates that go to the end of the year. Some of the dates cannot be met. The storage at the building for the scenery has become an issue. There are other groups that use the meeting house and they have had to move chairs and tables from the stage to the floor around the scenery. Bob said that he thought that it was a short term project. Roberta stated that she understood they were looking for a home. She said that it has been great there are a lot more sign ups from Rindge students. Bob asked if the schedule could be cut down to fewer days per week. Deborah Thurber said that her understanding was that they were looking for a home. Thurber outline the current schedule. She stated that she can move into the church when the meeting house room downstairs is occupied. Thurber also said that when the renovations to the church take place they will be able to use the church all the time because of the enlarged space. Bob said that he is unaware of any renovations to the church. Thurber said that they are taking out some pews and putting in a handicap ramp. She was told that the renovations would be done in the year. Thurber said that they are storing all of their set in the barn now.

c) Cease and Desist Orders, Status and Responses

Cease and desist orders issued: 1. Jamie Van Dyke about the pond in his back yard. Roberta stated she thought that he needed a dredge and fill permit. Jamison did come to

the meeting on 9/18 with his attorney John Rattigan. We have not heard anything from DES or Jamison since the last meeting. Bob will have Dave Duvernay contact Jamie and let the board know where this stands. 2. Kathleen Van Dyke's property which is across the street from Jamison's property with the large pond where the trees were cut and all the vegetation was removed and grass was planted. Roberta suggest that it is a 10 acre pond so DES would not be involved. Bob stated that the Town has a wetlands ordinance. Cutting near the pond is a violation of Section 10 of the ordinance. Roberta stated that an artificial pond on private property could be drained and it would not be wetlands. Roni Hamilton said that they could build a stone wall and dam the stream. Roberta stated that they cannot stop the flow of water from someone else's property. Kelen Geiger said that she wants to know where the water is coming from to fill Van Dyke's pond. If the water is coming in and the water is also going out then DES would be concerned. She said in this case it appears that the water is coming from a stream not just run off. Bob stated that we will have to wait to hear from Mrs. Van Dyke.

Two cease and desist letters were issued to Timothy Halliday for his property on Rand Road. The cease and desist was issued for the steel girders and the storage units. The steel girders are still on the property. The board voted 3-0 to adopt a code enforcement protocol that we would contact the individual involved to sort the problem out and after that a cease and desist would be issued. Within 7 days of the cease and desist if they were still not in compliance the code enforcement officer was directed to file suit through the proper court. Bob stated that he feels that they are now at this point with Mr. Halliday. Roberta asked if Bob knew what it costs to file suit in the district court. Bob said if we don't move forward we will never have another contractor that will follow the proper permitting procedures. Con Comm is getting very frustrated with things like this going on and so is the Planning Department. The Board has become a laughing stock because they are not enforcing the decisions of the planning board and it is becoming an embarrassment. Karl also said that it should be acted upon because there is a policy in place and should be consistent. Bob said that we should hand this over to Dave and have him move on the court order. It will show the Conservation Commission that we are taking things seriously as well as the Zoning Board and the Planning Department.

d) Workspace and computer for FPU intern

There was discussion about a workspace and computer for the FPU intern that will be hired to do the drawings for the new Avitar system. It was questioned whether the laptop was going to be used. The laptop that was taken from the Rec Dept. is not in working order. Michele tried to set it up for Mike because his computer died. She also stated that they took Rich's computer and set it up for Mike. The intern is willing to use his own laptop if necessary. The Citizen's computer is going to be upgraded and it will be available for the intern to use for data entry. Roberta is going to talk to Josh Arend about

training for Avatar. Laurie verified that the intern's wages will be coming out of the warrant article.

3) New Business

a) Rindge Chamber Business listing

The Rindge Chamber of Commerce sent information about a business listing brochure that they are preparing. The Board looked over the information but decided that it would not purchase a listing.

b) Scouting for Food

Michael Greenough contacted Michele about scout troop 308 setting up a booth at the transfer station on 11/2/19 and 11/9/19 from 9 am to 1 pm. The Board agreed to let the scouts set up the booth but asked that they set up near the exit and that the scouts are supervised.

Committee Updates/Information/Communications

Laurie updated the Board on increases in health, dental, LTD and STD.

Roberta made a motion for the chair to sign the Interlocal Trust notification for health insurance, seconded by Karl. Approved 3-0-0

Roberta stated that there had been discussion about junk yards and Seisa's came up. He has lots of junk cars there and she feels that it will need to be addressed. Bob will bring this to Dave DuVernay's attention and see if he can go and talk to Maurice.

Karl stated that the CIP met last night and they confirmed the plans - it was discussed that the tech budget needs to be increased. The budget will need to be increased for the purpose of updating the computers and server.

Bob stated that the BAC met last night and there are some large expenses coming up. The rescue wagon for the fire department is going to be \$85,000 per year for 3 years and the fire engine which is three more payments. There is a backhoe that needs to be bought which will be about \$90,000 and a septic system for this building that needs replacing which could run about \$40,000. The water system at the highway department needs to be looked at which could run about \$15,000.

Bob stated that there is about \$40,000 in the bank from previous property sales, but there isn't any property sales this year. The purchases made for the last couple of years didn't have any tax impact because the money from the property sales were use.

The separation committee asked for an extension in order to get building budgets for the separate schools.

September 2019 Revenues and Expenses were reviewed.

Roberta stated that there was a \$10.00 mistake on Patriotic Purposes. Bob said that we are at 74% spent. The welfare budget is still an issue. Roberta asked about the cost of Mike's computer. Carl stated that there is \$2700.00 available to purchase the computer for Mike. Michele stated that Doug is expecting a call tomorrow to confirm that the Board agrees to purchase a new computer for Mike.

Laurie gave an update on the DRA tax rate setting. The school is having computer issues so they had not uploaded the information to DRA. Laurie said that they resubmitted their forms yesterday.

Karl made a motion to adjourn the meeting, seconded by Bob. Approved 3-0-0

Respectfully submitted,

Michele Christian
Executive Secretary