



**Board of Selectmen Meeting  
Town Office  
Wednesday, 10/2/2019  
5:30 PM**

### **MINUTES**

Present: Selectmen: Bob Hamilton, Roberta Oeser, Karl Pruter  
The Chair called the meeting to order at 5:30 PM. Motion by Bob to go into non-public per RSA 91A-3: II(d), second by Karl. Roll call vote: Karl – Yes, Roberta – Yes, Bob – Yes.  
Entered non-public at 5:32 PM. Others present: members of the Conservation Commission  
Dave Drouin presented information on land that may be donated to the Town. The Commission is seeking permission to pursue obtaining it to preserve for the use of residents of Rindge, per the owners wish. Roberta made a motion for the Commission to move forward on researching the land to potentially obtain the land by donation. Second by Karl. Passed 3-0

Return to Public Session at 6:00 PM

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

The Chair called the meeting order at 6:08 PM

**Selectmen's Announcements** Bob announced that the first POOR meat raffle will be Saturday, October 12 and not on the usual date of the 1<sup>st</sup> Saturday of the month. He also announced that the Rindge Womans Club Harvest Fair event was very successful. Karl announced that the Historical Society's porch dedication event was also successful.

Due to the Public Hearing scheduled at 6:15 PM the Chair suggested the board address a couple of items on the agenda to fill the time:  
New Business item (b) Carol Donovan, Tax Collector has requested the tax warrant be originated. This cannot be done until the tax rate is set by the state which has been delayed due to the State budget was not finalized until late this year.  
(e) A Right to Know request was received by the Police Chief and he is seeking advice on how to respond. Consensus was for him to request advice from NHMA and if not satisfied with their response to contact Town Counsel. Roberta mentioned that she thought that all the Department heads were not aware they could seek legal advice from NHMA. This brought up the subject of a Department Head meeting. Bob will arrange a meeting with the Department Heads for next week with him attending.

#### **Public Hearing (Continued from Sept 18) – Junk Yard Permit Application Route 202, Tax Map 10 Lot 28**

The Chair opened the Public Hearing at 6:15 PM

The Chair read a letter from the applicant (attached) withdrawing the application. The Chair closed the Public Hearing at 6:18 PM

## **Return to Agenda**

### CITIZEN'S FORUM

Deni Dickler stated that she did not see impartiality in the hearing as stated in the applicant's letter withdrawing the application. She also asked about the zoning of Tax Map 10 Lot 28 and said that the zoning map available on line is wrong and that she had relied on it when deciding to purchase her home. She is upset that the Town has information that is incorrect. The board will check to see if the maps are correct and get back to her.

Judy Unger Clark inquired about checking for contamination on the property (Tax Map 10 Lot 28) and who to call. Karl suggested she call the DES. Roberta said that there is nothing required prior to the transfer of commercial property as there is in MA.

Nicholas Handy, Communications Director for the school district announced that there would be a Facilities Visioning event on October 26 from 8:30 AM-3:00 PM at J-R Middle School to continue planning for the future. The district would like members of the boards and the general public to supply input.

Arthur Cox said that the residents of Highland Drive are concerned about their wells as they are adjacent to Map 10 Lot 28 and has called DES to have them tested.

Kelen Geiger wanted information to be part of the record and she presented information that Roberta had a listing on property owned by Tim Halliday and she should have recused herself from the hearing on Tax Map 10 Lot 28. Roberta repeated that she has not had a business transaction with Halliday in over a year.

Jeff Dickler said he believes VanDyke was in violation of his Special Exception (Map 10 Lot 28) and wants to know what the present owner is doing with the property.

Tom Coneys is thankful that the application was withdrawn. He also stated that since Roberta has a fiduciary relationship with Halliday she should not be involved in any application brought forward by him. He also stated that Halliday filled wetlands on property on Rand Road. He stated that he feels the board is failing the town.

Ben Asaff stated that he believes there is no site plan approval for the present use of Map 10 Lot 28 for the sale of the My Boxes. He also had inquired about other junk yards in town. Bob had looked into this and said that records are only kept for a short period of time and he could only find one. Discussion about whether there are possibly others without permits.

### GENERAL BUSINESS

**Consent Agenda:** moved to Other Business to give members time to review

## **2. Old Business**

a) The Pitney Bowes contract was approved at last meeting but there was a mistake made in the amount. This was corrected and it is still a reduction. Roberta motioned to confirm approving the contract with the changed amount. Second by Karl. Approved 3-0

b) The Chair gave an update on the LED lighting change over. Mike is still waiting for a new amount and the contract to proceed. Roberta mentioned that it may go down as there is one less light than previously counted.

c) The Chair gave an update on the generators and said that Mike is waiting for pricing for the electrical hook-up.

d) The Chair gave an update on the dry hydrant to be installed on Kimball Road. The trench is dug and waiting for materials to be delivered. It was mentioned that there is some urgency as there is a grant to have a rain garden installed over the piping.

### **3. New Business**

a) The board reviewed the proposed budget schedule. Roberta said she thought we spend entirely too much time on the budget process and suggested ways to streamline it: instead of department heads going line-by-line they should just be questioned about items by the BAC and board since the budgets are available beforehand. She also suggested that with the lack of a TA that each of the members pick a department to review with Laurie. Karl – Fire Department and Technology, Bob – Police Department, Roberta – Highway and assist with the Town Office budget. Pat will need assistance with the Town Clerk Budget. Bob will assist her with the budget. Department Heads should just work on their operational budgets since the wages and benefits are calculated by the Finance Director.

c) In order to preserve our rating with Primex to qualify for reduced insurance rates Laurie will set up a meeting with the Safety Committee to review the benchmarks necessary. An additional employee will need to be added to the committee.

d) The MS1 of the assessed value of the town used to set the tax rate was reviewed. Karl motioned to authorize the Chair to oversee entry of the MS1 and Laurie's entry into the DRA portal. Second by Roberta. Passed 3-0

f) After discussion about the different companies interviewed Karl motioned to engage Hoyle & Tanner for the Wellington Bridge project and have the Chair sign a letter on behalf of the Town. Second by Roberta. Passed 3-0 Roberta will compose the letter and assist Mike with the letter to the DOT.

g) Chris Stewart has requested a refund on the Timber Tax he paid for clearing a building site. Roberta motioned to refund \$267.36 in Timber Tax to Chris Stewart. Second by Bob. Passed 3-0

h) Discussion about having a board member fill in at the Selectmen's office when the Executive Secretary is not at work to relieve the pressure on the Finance Department resulted in the board members volunteering to be available to sell dump stickers, punch cards and to assist the public.

i) Karl is concerned that much of our software is soon to be out-of-date and would like to use money in the hardware line of the Technology budget for some of the needed upgrades. The board decided that \$2,100 of the hardware line could be used for upgrading the Town Office computers to Windows 10. Jim Qualey suggested looking into a possible extension on the deadline for upgrades for businesses and those involved in elections.

j) The Chair would like to schedule meetings to discuss contract renewals for Mary Drew and Rick Donovan. Roberta suggested a new renewal date for Mary's contract until January 1 instead of October to coincide with our budget year. Mary is presently being paid according to her expired contract. This can be discussed further at tomorrow's non-public meeting.

### **4. Information Items/Communications/Updates**

Roberta gave a brief update on the School Separation meetings. There is an October 15<sup>th</sup> deadline and the committee may have to ask for an extension.

Bob said that the old Fire Department Dodge Charger had been used for training and is now 'junk' but the title needs to be signed in order for the junk dealer to take it away. Bob motioned to have the Chair sign the title for the Dodge Charger to go to a junk yard. Second by Karl. Passed 3-0

### **Other Business: Consent Agenda**

Bob motioned to remove the minutes from the Consent Agenda. Second by Karl. Passed 3-0

### **1. Approval of:**

a) **Accounts Payable, 9/26/19, 10/3/19**

b) **Payroll, 9/26/19, 10/3/19**

Bob motioned to approve the consent agenda with the dates corrected. Second by Karl.  
Approved 3-0

Karl motioned to adjourn the meeting. Second by Bob. Passed 3-0

**Adjournment 8:05 PM**

**Roberta Oeser**