

TOWN OF RINDGE
TOWN ORDINANCE
POLICE DETAILS

Amended August 30, 2023

No. 2011-17

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References: Appendix A --NH RSA 105:9 Police Attendance at Public Meetings or Functions
Appendix B--NHDOT Flagger and Uniformed Officer Use in Work Zones
Guidelines - I. General Guidance - A- Traffic Control Operations

1.0 Statement of Purpose

The purpose of this ordinance is to establish guidelines for when a police detail is required to provide safety and security for the general public at public meetings or functions and when road projects impede the flow of traffic. This ordinance will also set forth cost and billing procedures for police details.

2.0 Authority

New Hampshire RSA 105:9, Police Attendance at Public Meetings or Functions, governs police attendance at public meetings or functions.

3.0 Procedure

3.1 When in the course of emergency repairs or construction on Public Ways in the Town of Rindge, vehicles are forced over the center of the street, or the flow of traffic must be detoured, or the flow of vehicular or pedestrian traffic is impeded, a certified flagger or uniformed police officer(s) may be required. The Chief of Police shall determine if traffic control is necessary and if so, what type of traffic control is appropriate. When deciding which is appropriate, the Police Chief shall reference the "NHDOT Flagger and Uniformed Officer in Work Zones Guidelines."

3.2 A police detail may be required when any individual, group, corporation, or organization holds a public meeting or function of any kind in which the general public is allowed to attend. The Chief of Police, depending on the type of activity and number of persons in attendance, will determine whether a detail is necessary and if so, the number(s) of officers required.

3.3 Details shall be offered on a rotation, as per Rindge PD General Order GO 49, and assignments are voluntary. In the event that no Rindge officers take a detail, it may be offered to other Police Departments.

3.4 In the case of Franklin Pierce University sporting events, the Chief of Police shall permit Franklin Pierce security personnel to be used to provide security at events that draw minimal crowds and do not impede pedestrian or vehicle traffic. These events will be reviewed yearly by the Chief of Police and the Director of Campus Safety at Franklin Pierce.

4.0 Cancellation

Any entity that needs to cancel a detail must do so a minimum of (4) hours prior to the starting time of said detail. Failure to do so shall result in a charge for four (4) hours of detail pay and the minimum cost of the cruiser(s).

5.0 Exemptions

The following uses and activities shall be exempt from the Detail Policy for the Town of Rindge.

5.1 Non-profit and civic groups, whose event is deemed to enhance the Town's sense of community as defined by the Board of Selectmen. If traffic control is deemed necessary by the Police Chief, these groups shall pay the wages and associated benefits of full-time officers at the overtime rate, rather than the detail rate, or part-time officers if no full-time officers are available.

5.2 Any event or project sponsored by the Town of Rindge. If traffic control is deemed necessary by the Police Chief, the Police Department will provide staffing for such at the overtime rate and any associated costs shall be paid from the surplus in the police detail revolving fund authorized by the affirmative vote of Article 22 of the 2006 Town Warrant.

6.0 Detail Rates

6.1 Town billing rate for details is \$85.00 an hour, with a four (4) hour minimum, and \$127.50 an hour for any hours beyond 8 on a given day.

6.2 Cruiser usage is billed at \$15.00 an hour, with a four (4) hour minimum and no maximum (may be waived by the Police Chief).

6.3 Officer(s) rate of pay is \$60.00 per hour, for the first 8 hours and \$90.00 per hour for any hours worked beyond 8 on a given day. A \$25.00 Admin fee is included in the \$85.00 rate.

6.4 Details worked on holidays or weekends will be billed at the detail overtime rate of \$90.00 per hour for the duration of the detail, with a four (4) hour minimum at the Chief's Discretion.

7.0 Billing

7.1 The Police Department will submit invoices upon the conclusion of the detail, or on a weekly basis for an ongoing detail.

7.2 Payment is due within (30) days of billing. A late fee of 12% of the outstanding balance may be assessed for each following 30-day period, up to 60 days. After that period the late fee will be assessed at the rate of 24% for each 30-day period, up to 120 days from the original date of billing. The overdue party will be subject to court and reasonable attorney fees for arrears beyond 120 days.

7.3 The Police Chief, in his/her sole discretion, reserves the right to require or deposit or payment in full, for any detail.

7.4 Ongoing details, for which payment is in arrears, shall be withdrawn.

7.5 All revenues derived pursuant to the ordinance shall be deposited in the Police Detail Revolving Fund.

8.0 Penalty

Any person, firm, or corporation who violates the provisions of this ordinance shall be guilty of a civil violation for each offense and shall be subject to a fine of three hundred (\$300) dollars for a first offense. Second and subsequent offenses shall be subject to a fine of six hundred (\$600) dollars.

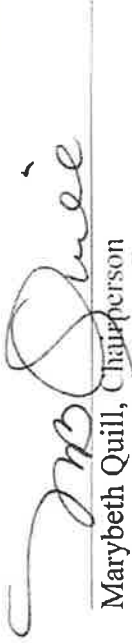
9.0 Appeal Process

An individual, company, or group may appeal the Police Chief's decision to require a detail officer or flagger to the Board of Selectmen within 15 days of the decision. The appealing party must demonstrate to the Board why the Chief's recommendation should not be followed and how all safety concerns and requirements would be met in order to ensure the safety of all those within the work zone and those traveling through the work zone.

Reviewed this 7th day of September, 2023


Rachel D. Malynowski, Chief of Police

Adopted by the Board of Selectmen this 2nd day of August, 2023.


Marybeth Quill, Chairperson


Karl Pruter


Robert Hamilton

Received and recorded this 30th day of August, 2023.


Shana Eichner, Town Clerk



Rachel D. Malynowski
Chief of Police

Rindge Police Department



158 Main Street
Rindge, N.H. 03461

Roads Police Detail is REQUIRED

US Route 119 and US Route 202

Hunt Hill Road

Todd Hill Road

Middle Winchendon Road

Forristall Road

Lord Brook Road

Main Street

School Street

Payson Hill Road

Wellington Road

Perry Road

North Street

East Monomonac Road

Old New Ipswich Road

Cutter Hill Road

Cathedral Road

Shaw Hill Road

West Main Street

Woodbound Road

South Woodbound Road

Abel Road

Old Ashburnham Road

University Drive

Mountain Road

Robbins Road

Thomas Road

Perkins Road

Rindge Police Main Line
603-899-5009

Emergency
Dial 911

Fax Line
603-899-2103