

Meeting Minutes
June 4, 2019
KM, SB, HK, RO, KS

**PLANNING BOARD
RINDGE, NEW HAMPSHIRE
June 4, 2019**

DATE: June 4, 2019 TYPE: Public Hearing APPROVED: July 2, 2019

TIME: 7:00 pm

CALL TO ORDER: 7:00 PM

ROLL CALL MEMBERS: Kim McCummings, Sam Bouchie, Holly Koski

ROLL CALL ALTERNATES:

ABSENT:

EX OFFICIO: Roberta Oeser

PLANNING DIRECTOR: Kirk Stenersen

APPOINTMENT OF ALTERNATES:

OTHERS PRESENT:

Election of Chairperson for the Meeting

Roberta Oeser made a motion to nominate Sam Bouchie as Chairperson for the evening. Holly Koski seconded the motion. **Vote: 4-0-0**

Call to order and Pledge of Allegiance

Roll call by Chairperson

Announcements and Communications

Kim McCummings announced that the Farmer's Market is ongoing. The wet spring will effect when berries will be available. Roberta Oeser announced that the Independence Day celebration will be on July 6th at Franklin Pierce University. Holly Koski announced that there is a Tel-Tec meeting on June 5th in which the vice president of Consolidated Communications will be in attendance for a public forum. Roberta Oeser announced that Spaulding Hill has given the town 30 days' notice that they will no longer be serving the towns IT needs. A brief discussion ensued.

Approval of Minutes

1. Approval of May 21, 2019 minutes

MOTION: Roberta Oeser moved to accept the minutes as written. Holly Koski seconded the motion. **Vote: 4-0-0.**

Planning Office Report

Planning Director Kirk Stenersen informed the Board that the Zoning Board of Adjustment denied the appeal and request to overturn the Planning Board decision of the Dale Farm Road PURD. The process now continues in Superior Court. Roberta Oeser stated that they could file for rehearing with the Zoning Board of Adjustment but they would have to supply new evidence.

Planning Director Kirk Stenersen informed the Board that all conditions have been meet for the Colonial Green Products site plan. The required merger and the notice of decision have been sent in

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to the Cheshire County Registry of Deeds for recording. He let the Board know that the official court paperwork was served to the town by the Sheriff and a certified record is required to the court by June 21st. Roberta informed the Board that town counsel Gary Kinyon has asked the court for dismissal of the case.

Planning Director Kirk Stenersen informed the Board that he did get a certified record of the Dale Farm Road PURD files to Gary Kinyon and that he meet him on Tuesday before the May 28th Zoning Board of Adjustment meeting.

Planning Director Kirk Stenersen informed the Board that a letter was received from the Conservation Commission in regards to the Colonial Green Products site plan (see file for the letter). Brief discussion ensued on the contents of the letter. The Conservation Commission meet with abutters at the April 25, 2019 meeting with no representation from the Planning Board or the applicant. The letter accuses the Planning Board of approving a site plan which required a variance. All the facts were not presented and it is the Boards understanding that a variance is not required as the hazardous materials are proposed to be stored greater than 125 feet from wetlands. The Conservation Commission requested that the Planning Board reconsider their decision. Kirk will e-mail out a copy of the letter to the Board for review.

Roberta Oeser stated that the Board did its due diligence and to suggest otherwise is insulting. Sam Bouchie stated that the Conservation Commission letter would never have been written if the Planning Board meeting minutes were reviewed. The Board asked Planning Director Kirk Stenersen to draft a response letter to the Conservation Commission letter. The Board would like to review the letter prior to it being sent out and have Jonah Ketola, the chairperson, sign the letter.

Discussion took place on the process for holding onto video and audio recordings of the Planning Board meetings. It is the understanding of the Board that the video and audio recordings are deleted once the meeting minutes have been approved. The Board discussed reviewing the procedure with the full Board and discussing with Susan what the process has been.

Planning Director Kirk Stenersen stated that checklists need to be created by the planning department for site plan applications to be in accordance with the new site plan regulations. The planning department also needs to create applications for design review for both site plans and subdivisions.

Adjourned: 7:20 PM

Respectfully submitted,
Kirk L. Stenersen, P.E.
Planning Director