

**STATE OF NEW HAMPSHIRE**  
**Worksheet for Preparing**  
**INTENTION OF MARRIAGE**

*Print plainly with ink. Every Item should be carefully completed.*

<b>PERSON A</b> <input type="checkbox"/> GROOM <input type="checkbox"/> BRIDE <input type="checkbox"/> SPOUSE      (Check One)										
1a. LEGAL NAME <i>First</i>		<i>Middle</i>		<i>Last</i>		Jr, Sr, etc.	1b. LAST NAME AT BIRTH <i>(Maiden Surname)</i>	Jr, Sr, etc.	2. DATE OF BIRTH <i>(Month, Day, Year)</i>	2a. SOCIAL SECURITY NUMBER
2b. GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		3d. RESIDENCE--STREET AND NUMBER				3b. COUNTY (Required if U.S. Resident)			3c. STATE (or Foreign Country)	
3a. RESIDENCE--CITY, TOWN OR LOCATION								4. BIRTHPLACE (State or Foreign Country)		
5a. FATHER'S/PARENT'S NAME <i>First</i>		<i>Middle</i>		<i>Last</i>		Jr, Sr, etc.	LAST NAME AT BIRTH <i>(Maiden Surname)</i>	Jr, Sr, etc.	5b. BIRTHPLACE (State or Foreign Country)	
6a. MOTHER'S/PARENT'S NAME <i>First</i>		<i>Middle</i>		<i>Last</i>		Jr, Sr, etc.	LAST NAME AT BIRTH <i>(Maiden Surname)</i>	Jr, Sr, etc.	6b. BIRTHPLACE (State or Foreign Country)	

<b>PERSON B</b> <input type="checkbox"/> BRIDE <input type="checkbox"/> GROOM <input type="checkbox"/> SPOUSE      (Check One)										
7a. LEGAL NAME <i>First</i>		<i>Middle</i>		<i>Last</i>		Jr, Sr, etc.	7b. LAST NAME AT BIRTH <i>(Maiden Surname)</i>	Jr, Sr, etc.	8. DATE OF BIRTH <i>(Month, Day, Year)</i>	8a. SOCIAL SECURITY NUMBER
8b. GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		9d. RESIDENCE--STREET AND NUMBER				9b. COUNTY (Required if U.S. Resident)			9c. STATE (or Foreign Country)	
9a. RESIDENCE--CITY, TOWN OR LOCATION								10. BIRTHPLACE (State or Foreign Country)		
11a. FATHER'S/PARENT'S NAME <i>First</i>		<i>Middle</i>		<i>Last</i>		Jr, Sr, etc.	LAST NAME AT BIRTH <i>(Maiden Surname)</i>	Jr, Sr, etc.	11b. BIRTHPLACE (State or Foreign Country)	
12a. MOTHER'S/PARENT'S NAME <i>First</i>		<i>Middle</i>		<i>Last</i>		Jr, Sr, etc.	LAST NAME AT BIRTH <i>(Maiden Surname)</i>	Jr, Sr, etc.	12b. BIRTHPLACE (State or Foreign Country)	

<b>CLERK</b>		<b>WAIVERS PRESENTED:</b>	<b>ADDITIONAL DOCUMENTATION PRESENTED</b>	<b>PERSON A</b>	<b>PERSON B</b>
15d. AGE _____ Person A			• PROOF OF AGE	_____	_____
_____ Person B			• ANNULMENT	_____	_____
<i>Age Waivers not permitted for same gender marriages per: RSA 457:4</i>			• DIVORCE DECREE	_____	_____
			• DEATH RECORD OF SPOUSE	_____	_____
			• CIVIL UNION DISSOLUTION DECREE	_____	_____

Include this Marriage Event in our Local City or Town Annual Resident Report (if applicable) ( ) Yes ( ) No

Marriage application without requiring Civil Union dissolution. RSA 457:45

<b>PERSON A</b>			
<b>Upon Execution of this Marriage:</b>			
Person "A" shall be legally known as: <i>(Please enter Middle Name and Last Name only)</i>			
FIRST <i>(as entered in box 1a)</i>	MIDDLE	LAST	JR, SR, ETC <i>(as entered in box 1a)</i>

<b>PERSON B</b>			
<b>Upon Execution of this Marriage:</b>			
Person "B" shall be legally known as: <i>(Please enter Middle Name and Last Name only)</i>			
FIRST <i>(as entered in box 7a)</i>	MIDDLE	LAST	JR, SR, ETC <i>(as entered in box 7a)</i>

**Please note the following as you complete this form:**  
 According to N.H. Statute RSA 5-C:41 II-a.(a) Upon entering into marriage, either party may retain his or her surname prior to the marriage or change his or her surname to the surname of the other party or change the surname to a hyphenated combination of the full surnames of both parties. If a party request a surname change under this paragraph, that party may also change his or her middle name to his or her surname prior to the marriage. Each party shall indicate on the marriage application worksheet the party's name after marriage. (b) Provided that the change is not made for a fraudulent criminal or wrongful purpose, the name of each party after marriage as indicated on the marriage application worksheet and marriage license shall become the sole legal name of each party after marriage. If a party indicates a name change other than as described in subparagraph (a), the party shall request approval of the court".

**Upon filing with the City/Town Clerk, any change to your newly established Middle or Last name will require a formal petition to a court of competent jurisdiction for a "Change of Legal Name"**

## Worksheet for Preparing INTENTION OF MARRIAGE

### PERSON A

Has Person A ever been Married or Joined in a Civil Union to any individual in NH, another STATE or FOREIGN Country? Please Specify: ( ) Yes ( ) No						
STATISTICAL/LEGAL INFORMATION						
25. NUMBER OF THIS MARRIAGE/CIVIL UNION First, Second, etc. <i>(Specify Below)</i>	26. IF PREVIOUSLY MARRIED, OR CIVIL UNION, LAST MARRIAGE/CIVIL UNION ENDED BY:		27. RACE - American Indian, Black, White, etc. <i>(Specify Below)</i>	ANCESTRY - English, French, Puerto Rican, etc. <i>(Specify below)</i>	EDUCATION	
	By Death, Divorce, Annulment or Dissolution	Date <i>(Month, Day, Year)</i>			Elementary/Secondary	College <i>(1- 4 or 5+)</i>
25a.	26a.	26b.	27a.	27c.	28a.	
		/ /				

### PERSON B

Has Person B ever been Married or Joined in a Civil Union to any individual in NH, another STATE or FOREIGN Country? Please Specify: ( ) Yes ( ) No						
STATISTICAL/LEGAL INFORMATION						
25. NUMBER OF THIS MARRIAGE/CIVIL UNION First, Second, etc. <i>(Specify Below)</i>	26. IF PREVIOUSLY MARRIED, OR CIVIL UNION, LAST MARRIAGE/CIVIL UNION ENDED BY:		27. RACE - American Indian, Black, White, etc. <i>(Specify Below)</i>	ANCESTRY - English, French, Puerto Rican, etc. <i>(Specify below)</i>	EDUCATION	
	By Death, Divorce, Annulment or Dissolution	Date <i>(Month, Day, Year)</i>			Elementary/Secondary	College <i>(1- 4 or 5+)</i>
25b.	26c.	26d.	27b.	27d.	28b.	
		/ /				

Marriage is planned to take place on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ (City/Town) N.H.

Officiant will be: \_\_\_\_\_ (If Known) Title: \_\_\_\_\_ (Religious/Civil)

Officiant's Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code)

**Please note the following as you complete this form:**

According to N.H. Statute RSA 5C:14 "Any person shall be guilty of a **Class B felony** if he: willfully and knowingly makes any false statement in a certificate, record, or report required to be filed by statute or in an application for an amendment thereof or in an application for a certified copy of a vital record, or who *willfully and knowingly supplies false information intending that such information be used in the preparation of any such report, record, or certificate, or amendment thereof*".

We, the undersigned, hereby certify that we have read the above cited statute and that the above information is a true and correct representation of facts to the best of our knowledge. We are not related to each other in any manner specified in RSA 457:2, which forbids the marriage of first cousins and other relations.

### PERSON A

APPLICANT-SIGNATURE PERSON A		Telephone # ( ) ---	Date
MAILING ADDRESS - (if same as above, enter Zip Code only)			

### PERSON B

APPLICANT-SIGNATURE PERSON B		Telephone # ( ) ---	Date
MAILING ADDRESS - (if same as above, enter Zip Code only)			

This worksheet shall be prepared by the applicants for a Marriage license in New Hampshire in accordance with the statutes and regulations of the Division of Vital Records Administration. It shall be retained in the local file where the license was issued for one year, or indefinitely if the license is not completed and filed in accordance with the state statutes. The worksheet is to be completed by the applicants in the office of the local registrar, or as directed.

Person A and Person B shall appear in person to the clerk of the town or city to file the marriage intentions and to sign the application for the marriage license unless either party or both are members of the armed forces and unable to appear in person. **RSA 5-C: 42 IV.**

**Active Armed forces special provision:**

**RSA 5-C: 42 V**

If either party or both is a member of the armed forces and is unable to appear in person, the following shall apply: the armed services' legal representative shall prepare the marriage application worksheet; the completed application worksheet shall be signed by the service person; the armed services' legal representative, company commander or other superior officer, shall sign a statement attesting that the information provided is correct; the service person, if unable to appear, shall submit a signed statement authorizing the non-service person to sign for both the bride and groom; the completed application, and signed release if applicable, shall then be forwarded to the clerk of the town or city who issued the application; when the application worksheet is received by the clerk of the town or city, it shall then be used as an acceptable substitute for the personal appearance of the service person; the license shall then be prepared pursuant to RSA 5-C: 41 with the non-service applicant being permitted to sign the license for both the bride and groom; and the application worksheet received from the service person shall be retained permanently by the clerk of the town or city.