

APPLICATION FOR CERTIFIED COPY OF BIRTH – PLEASE PRINT

CITY OF RINDGE, NH

Effective January 1, 2005, all individuals requesting a certified copy of a vital record (birth, marriage, or death record, pursuant to RSA 5:C-16) must present positive identification including, but not limited to, a driver's license, passport or other picture identification or, in the absence of acceptable picture identification, shall complete the form "*Documentation Evidence for Individuals not Possessing an Acceptable Picture Identification.*" If ordering by mail, you must include the request form as well as a photocopy of your identification or the form, along with photocopies of the supporting documentation required with that form. Mail-in orders without positive identification will be returned without having been processed.

DATE: _____ NO. OF CERTIFICATES _____

NAME AT BIRTH/BABY'S NAME _____

DATE OF BIRTH _____

TOWN OF BIRTH _____

FATHER'S FULL NAME _____

MOTHER'S FULL NAME _____

MOTHER'S MAIDEN NAME _____

MAILING ADDRESS _____

REASON NEEDED _____

RELATIONSHIP _____

TELEPHONE NO. _____

SIGNATURE _____

Any person shall be guilty of a Class B Felony if he/she willfully and knowingly makes any false statement in an application for a certified copy of a vital record. (NH RSA 5-C:14).

In accordance with the law, the fee for each search is \$15.00. The fee shall be charged whether or not the record is located. The fee includes one certified copy of the record, if located. Additional certified copies issued at the same time as the initial copy are \$10.00 each. If we do not find the record you will be issued a no record found statement. (Example: \$15.00 for one certificate, \$25.00 for two certificates, \$35.00 for three certificates, etc.)

Please mail your request along with a check in the correct amount, made payable to *Town of Rindge*, to: Town Clerk, 30 Payson Hill Road, Rindge, NH 03461. Please enclose a stamped, self-addressed return envelope. If you have additional questions, please feel free to call us at 603-899-5181 x 107. townclerk@rindgenh.org

For Town Clerk Use Only: CERTIFICATE #'S _____

Payment Type _____